HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48

A special meeting was duly called of Harris County Emergency Services District No. 48, which was held at the District Administration Building located at 21201 Morton Road, Katy, Texas 77449, on July 1, 2026.

1. **Call meeting to order by Commissioner Creel, roll call taken, and a quorum established at 5:00 p.m.**

Scott Strait	President	Absent
Patti Creel	Vice President	Present
Don Pannell	Treasurer	Present
Sam Henderson	Secretary	Present
Tommy Westall	Assistant Secretary-Treasurer	Absent

Also present:

Deacon Tittel	Fire Chief
Vince Moreno	Assistant Chief of Operations
Eric Bank	Assistant Chief of EMS
Jackie Harvey	Office Manager
Machelle Richter	Battalion Chief Logistics
Robin Brian	Assistant Office Manager
David Manley	Coveler & Peeler

General Public, see the attached sign-in sheet.

2. **To receive public comment.**

   No public comment was received.

3. **To pay the District's invoices and expenses including the approval of any ACH payments.**

   Robin Brian presented the District's invoices in the amount of $754,867.01 for Board approval. Commissioner Creel made a motion to approve the District's bills related to expenses incurred by the District for $754,867.01. Commissioner Pannell seconded the motion. The motion passed 3-0.

4. **To review, discuss, and act on the transfer of District funds from Investment Account(s) to Stellar Bank.**

   Chief Tittel requested to transfer $900,000.00 from the Texas Class Operating reserves to the Revenue account at Stellar Bank to cover TCDRS, payroll, and other District bills. Commissioner Creel made a motion to authorize the transfer of $900,000.00 from the Texas Class Operating Reserve Account to the Stellar Revenue Account to cover District expenses. Commissioner Pannell seconded the motion. The motion passed 3-0.

5. **To review, discuss and act regarding matters related to construction (current or proposed), including but not limited to the approval of related invoices.**

   Chief Tittel presented the third payment request from SLI for the upstairs build-out at Administration in the amount of $493,185.32. Commissioner Creel made a motion to pay the third payment request from SLI in the amount of $493,185.32 from the Operating reserves account. Commissioner Pannell seconded the motion. The motion passed 3-0.

6. **To review, discuss and act regarding a Right of Entry Agreement with iCON GC, LLC.**

   Chief Tittel reported that legal counsel had reviewed the agreement for Board approval. Chief Tittel will meet with iCON GC, LLC to map out equipment and take pictures with a drone for an aerial layout, as requested by legal counsel. Commissioner Henderson made a motion to accept the Right of Entry Agreement with iCON GC, LLC, and authorize Chief Tittel to execute and sign the agreement. Commissioner Creel seconded the motion. The motion passed 3-0.

7. **To review, discuss and act regarding an agreement with Everon, LLC related to fire alarm monitoring services.**

   Chief Tittel presented the renewal agreement for the District's fire alarm monitoring with Everon. Commissioner Henderson made a motion to accept the renewal agreement with Everon, LLC for the District's fire alarm monitoring. Commissioner Creel seconded the motion. The motion passed 3-0.

8. **To review, discuss and act regarding the purchase and use of software related to the District document and meeting preparation.**

   Chief Tittel presented Diligent software for the Commissioners to consider purchasing, to be used for meeting and document preparation. The Board tabled discussion and action regarding the software purchase, and no further action was taken.

9. **To review, discuss and act regarding adoption and amendment of District policies.**

   No action was taken by the Board.

10. **To review, discuss and take action related to personnel matters including but not limited to compensation, benefits, scheduling, retention, hiring and/or termination of District employees.**

    This item was discussed in Closed Session.

11. **To review, discuss and act regarding equipment purchases related to the District's training field.**

    No action was taken by the Board.

12. **To review and approve requests for the purchase or repair of equipment, supplies, materials, vehicles, and apparatus.**

    Chief Tittel requested Board approval to move forward with the Station 5 AC replacement. The Board discussed the purchase as presented, including costs through the TIPS cooperative. Commissioner Henderson made a motion to approve the new unit at a cost of $137,605.00 (TIPS#25010501 and 25010502). Commissioner Creel seconded the motion. The motion passed 3-0.

13. **To review, discuss, and take action for the sale of surplus/or salvage property pursuant to Texas Health and Safety Code §775.251.**

    Chief Tittel presented the following retired PPE items for donation to Venezuela through Shell:

Pants:	86
Coats:	71
Boots:	14
Hoods:	60
Gloves:	36
Helmets:	26
Suspenders:	19

Commissioner Creel made a motion that the retired PPE which had no value should be donated to the Rescue workers of Venezuela through Shell Corporation. Commissioner Henderson seconded the motion. The motion passed 3-0.

A five–minute break was called at 5:25 p.m.by Commissioner Creel before Closed Session.

14. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar.

The Board met in Closed Session at 5:25 p.m. to consult with legal counsel. The Board returned to Open Session at 5:56 p.m.

15. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.

No action was taken by the Board.

16. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.

The Board met in Closed Session at 5:25 p.m. to discuss personnel matters. The Board returned to Open Session at 5:56 p.m.

17. To review, discuss and act on matters related to retaining a Fractional Finance Director.

No action taken.

18. To review, discuss and act regarding matters discussed in closed session.

The Board discussed the District's open financial position and related applicants. Commissioner Pannell made a motion to make an offer to Corrine Hudson including salary and benefits as discussed in Closed Session. Commissioner Henderson seconded the motion. The motion passed 3-0.

19. Adjournment

There being no further business, a Motion was made by Commissioner Henderson, seconded by Commissioner Creel to adjourn the meeting. The Motion passed by a vote of 3 to 0. Meeting was adjourned at 5:57 p.m.

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48

By: ____________________