

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48

A public meeting was duly called of Harris County Emergency Services District No. 48, held at the District Administration Building located at 21201 Morton Road, Katy, Texas 77449, on June 3, 2026.

- 1. Call meeting to order by Chairman Scott Strait, roll call taken, and a quorum established at 5:00 p.m.**

Scott Strait	President	Present
Patti Creel	Vice President	Present
Don Pannell	Treasurer	Present
Sam Henderson	Secretary	Present
Tommy Westall	Assistant Secretary-Treasurer	Present

Also present:

Deacon Tittel	Fire Chief
Vince Moreno	Assistant Chief of Operations
Jackie Harvey	Office Manager
Machelle Richter	Battalion Chief Logistics
Robin Brian	Assistant Office Manager
David Manley	Coveler & Peeler
Michelle Jahr	Jahr Consulting
Randy Parr	RF Parr Consulting Service

General Public, see sign-in sheet on file with district.

- 2. To receive public comment.**

No public comment was given.

- 3. To administer Oaths of Office to elected Commissioners.**

Tommy Westall was sworn in as a new Commissioner for Harris County ESD #48. Commissioner Henderson was also sworn in.

- 4. To elect Board Officers.**

Commissioner Henderson made a motion to elect the following Board members to the following positions:

Scott Strait	President
Patti Creel	Vice President
Don Pannell	Treasurer
Sam Henderson	Secretary
Tommy Westall	Assistant Secretary-Treasurer

Commissioner Creel seconded the motion. The motion passed 5-0.

5. To pay the District's invoices and expenses including the approval of any ACH payments.

Robin Brian presented the District's invoices in the amount of \$808,966.67 for approval by the board. Commissioner Creel made a motion to approve the District's bills related to expenses incurred by the District for \$808,966.67. Commissioner Pannell seconded the motion. The motion passed 5-0.

6. To review, discuss, and act on the transfer of District funds from Investment Account(s) to Stellar Bank.

Chief Tittel requested to move \$750,000.00 from the Texas Class Operating reserves to the Revenue account at Stellar Bank to cover TCDRS, payroll, and bills for the District. Commissioner Creel made a motion to authorize the transfer of \$750,000.00 from the Texas Class Operating Reserve Account to the Stellar Revenue Account to cover District expenses. Commissioner Henderson seconded the motion. The motion passed 5-0.

7. To review, discuss and act regarding amendments to the District's 2026 Budget.

Randy Parr and Chief Tittel presented the budget amendments. Discussion followed. Commissioner Creel made a motion to adopt the budget amendments as presented for the 2026 budget. Commissioner Henderson seconded the motion. The motion passed 5-0.

8. To review, discuss and act regarding the renewal of annual agreements with Loftin.

Chief Tittel presented the Loftin agreement. There was a 3% increase from the last renewal, and legal has approved the agreement. Commissioner Henderson made a motion to accept the agreement with Loftin for the District's generator maintenance for Station 3 and Station 4. Commissioner Creel seconded the motion. The motion passed 5-0.

9. To review, discuss and act regarding service agreements related to the District's station alerting system with US Digital Designs.

Chief Tittel presented the service agreement with US Digital for the stations alerting system. Legal has approved agreement. Commissioner Creel made a motion to accept the agreement with US Digital Designs for the District's alerting system in the amount not to exceed \$30,000.00. Commissioner Westall seconded the motion. The motion passed 5-0.

10. To review, discuss and act regarding matters related to construction (current or proposed), including but not limited to the approval of related invoices.

Chief Tittel presented the second payment request from SLI for the administration building build out in the amount of \$333,259.00. Commissioner Creel made a motion to pay the

second payment request from SLI in the amount of \$333,259.00. Commissioner Westall seconded the motion. The motion passed 5-0.

11. The review, discuss and act to allow ICON Construction access and use of the District's Porter Road facility.

Chief Tittel informed the Board that ICON construction was interested in entering into an agreement with the District for construction access and use of the Porter Road property. Discussion followed. The Board authorized Chief Tittel to move forward with the agreement with ICON Construction.

12. To review, discuss and act regarding adoption and amendment of District policies.

Nothing on this item.

13. To review, discuss and take action related to personnel matters including but not limited to compensation, benefits, scheduling, retention, hiring and/or termination of District employees.

Nothing on this item.

14. To review, discuss, and take action for the sale of surplus/or salvage property pursuant to Texas Health and Safety Code §775.251.

Nothing on this item.

15. To review, discuss and act regarding equipment purchases related to the District's training field.

Nothing on this item.

16. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar.

The Board did not go into closed session.

17. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.

The Board did not go into closed session.

18. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.

The Board did not go into closed session.

19. To review, discuss and act regarding items discussed in closed session.

Nothing on this item.

20. Adjournment

There being no further business, a Motion was made by Commissioner Henderson, seconded by Commissioner Creel to adjourn the meeting. The Motion passed by a vote of 5 to 0. Meeting was adjourned at 6:05 p.m.

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48

By: _____

A handwritten signature in black ink, appearing to be "S. A. [unclear]", written over a horizontal line.