HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48

A special meeting was duly called of Harris County Emergency Services District No. 48, held at the District Administration Building located at 21201 Morton Road, Katy, Texas 77449, on May 6, 2026.

1. **Call meeting to order by Chairman Scott Strait, roll call taken, and a quorum established at 5:00 p.m.**

Scott Strait	President	Present
Patti Creel	Vice President	Present
Don Pannell	Treasurer	Present
Sam Henderson	Secretary	Present
Mike Fleming	Assistant Secretary-Treasurer	Present

Also present:

Deacon Tittel	Fire Chief
Vince Moreno	Assistant Chief of Operations
Eric Bank	Assistant Chief of EMS
Jackie Harvey	Office Manager
Machelle Richter	Battalion Chief Logistics
Robin Brian	Assistant Office Manager
David Manley	Coveler & Peeler
David Slattery	Slattery & Tackett
Randy Parr	RF Parr Consulting Service

General Public, see the attached sign-in sheet.

2. **To receive public comment.**

   No public comment was given.

3. **To pay the District's invoices and expenses including the approval of any ACH payments.**

   Robin Brian presented the District's invoices in the amount of $584,519.07 for approval by the board. Commissioner Creel made a motion to approve the District's bills related to expenses incurred by the District for $584,519.07. Commissioner Pannell seconded the motion. The motion passed 4-0.

4. **To review, discuss, and act on the transfer of District funds from Investment Account(s) to Stellar Bank.**

   No action on this item.

5. **To review, discuss and act regarding amendments to the District's 2026 Budget.**

Chief Tittel presented a slide presentation of budget amendments, formats, placement of revenue into reserves. Discussion followed with Randy Parr about amendments. A budget workshop was planned for May 20, 2026 at 1:00 p.m. Discussion was had on bringing in consultants to help build the financial team. No action was taken.

6. **To review, discuss and act regarding reimbursements to TDEM.**

Chief Tittel reported that TDEM had requested a refund in the amount of $16,237.55. This was due to legislative changes. Commissioner Creel made a motion to approve repayment to TDEM in the amount of $16,237.55. Commissioner Henderson seconded the motion. The motion passed 5-0.

7. **To designate the Harris County Tax Assessor-Collector's Office to prepare the District's No New Revenue Tax Rate and related tax rate calculations for 2026, and to authorize District counsel to publish the necessary 2026 Tax Rate setting notices.**

David Manley explained what it means for the District. Commissioner Henderson made a motion to designate the Harris County Tax Assessor to calculate the tax rate. Commissioner Creel seconded it. The motion passed 5-0.

8. **To review, discuss and act regarding matters related to construction (current or proposed), including but not limited to the approval of related invoices.**

David Slattery gave a status update on the renovations of the Administration building and presented the first payment invoice from SLI.. He reported that Water Engineers have given estimates for engagement. Discussion followed. Commissioner Henderson made a motion to pay the Payment #1 request from SLI in the amount of $158,157.92. Commissioner Fleming seconded the motion. The motion passed 5-0.

Commissioner Henderson made a motion to engage Engineers for development of the District's property on Porter Rd. up to $75,000.00. Commissioner Fleming seconded the motion. The motion passed 5-0.

9. **To review, discuss and act regarding adoption and amendment of District policies.**

Nothing on this item.

10. **To review, discuss and take action related to personal matters including but not limited to compensation, benefits, scheduling, retention, hiring and/or termination of District employees.**

Chief Tittel reported that the transition to Empower for the District's 457B plan is moving forward. The agreement is with legal for review. Discussion followed. This will be placed on the next meeting's agenda. Approval is needed for 360 integration with Isolved and

Empower to automate employee changes to their plans. This will be on the next meeting's agenda. No action was taken.

11. **To review, discuss and take action regarding approval of a contract with Main Event related to the District's annual Family Fun Day, scheduled for June 6, 2026.**

    Jackie Harvey presented the contract for the Family Fun Day at Main Event for the District's employees. Commissioner Creel made a motion to accept the contract and pay the amount of $14,464.27 to Main Event for the District's Family Fun Day on June 6, 2026. Commissioner Henderson seconded the motion. The motion passed 5-0.

12. **To review, discuss, and take action for the sale of surplus/or salvage property pursuant to Texas Health and Safety Code §775.251.**

    Nothing on this item.

13. **To review, discuss and act regarding equipment purchases related to the District's training field.**

    Nothing on this item.

14. **To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar.**

    The Board went into closed session at 6:25 p.m., to confer with counsel regarding pending legal matters. The Board came out of closed session at 6:40 p.m.

15. **To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.**

    No action taken.

16. **To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.**

    No action taken.

17. **To review, discuss and act regarding items discussed in closed session.**

    No action taken.

18. Adjournment

There being no further business, a Motion was made by Commissioner Flemming, seconded by Commissioner Henderson to adjourn the meeting. The Motion passed by a vote of 5 to 0. Meeting was adjourned at 6:40 p.m.

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48

By: ______________________