

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48

A special meeting was duly called of Harris County Emergency Services District No. 48, held at the District Administration Building located at 21201 Morton Road, Katy, Texas 77449, on April 15, 2026.

- 1. Call meeting to order by Commissioner Creel, roll call taken, and a quorum established at 6:00 p.m.**

Scott Strait	President	Absent
Patti Creel	Vice President	Present
Don Pannell	Treasurer	Present
Sam Henderson	Secretary	Present
Mike Fleming	Assistant Secretary-Treasurer	Present

Also present:

Deacon Tittel	Fire Chief
Eric Bank	Assistant Fire Chief of EMS
Jackie Harvey	Office Manager
Machelle Richter	Battalion Chief Logistics
Robin Brian	Assistant Office Manager
David Manley	Coveler & Peeler
Randall Parr	RF Parr Consulting Services, LLC

General Public, see the attached sign-in sheet.

- 2. To receive public comment.**

No public comment was given.

- 3. Employee Recognition.**

Chief Tittel recognized JaNae Breda for going above and beyond for the District.

- 4. To review, discuss and take action on District construction matters, including current and future proposed projects.**

Chief Tittel reported that construction had started on the Administration building and it is going well. No action taken.

- 5. To review and act on minutes of prior meetings.**

No action taken.

- 6. To receive the District Financial report and take any necessary action on District investments and District financial reporting matters.**

Randall Parr presented the District's financial report. Discussion followed about projections and what report should contain. Commissioner Henderson made a motion to accept the District's financial report. Commissioner Fleming seconded the motion. The motion passed 4-0.

- 7. To review, discuss, and take action on bank related matters, including but not limited authorizations and transfers.**

No action taken.

- 8. To pay the District's invoices and expenses including payroll, and approval of any wire payments.**

Robin Brian presented the District's invoices in the amount of \$518,009.43 for approval by the board. Commissioner Creel made a motion to approve the District's bills related to expenses incurred by the District for \$518,009.43. Commissioner Pannell seconded the motion. The motion passed 4-0.

- 9. To review, discuss and act related to the monthly sales tax report.**

No action taken.

- 10. To review, discuss and act regarding proposed amendments to the District's 2026 Budget.**

No action taken.

- 11. To review, discuss and take action regarding District employee benefits.**

No action taken.

- 12. To review, discuss and act regarding the approval of a Memorandum of Understanding with the Texas Forestry Service related to mechanical fuel mitigation projects, prescribed fire, and field training activities.**

Chief Tittel reported that The Texas Forestry Service would notify us of controlled burns and we could send our people to them for training. There would be no reimbursement, we would use our own equipment and be responsible for our own injuries if that happened. Discussion followed. Chief Tittel will sign the document. Commissioner Henderson made a motion to approve the Memorandum of Understanding with the Texas Forestry Service. Commissioner Creel seconded the motion. The motion passed 4-0.

13. To review, discuss and act regarding District participation in the 2026 Lonestar Safety Festival.

Chief Tittel asked the Board to approve participation in this year's Lonestar Safety Festival. Discussion followed. Commissioner Henderson made a motion to participate in the 2026 Lonestar Safety Festival at Typhoon Texas on October 3, 2026. Commissioner Fleming seconded the motion. The motion passed 4-0.

14. To receive a report from Fire Chief Deacon Tittel and take any necessary action related to his report.

Chief Tittel reported that Joshua Smith has accepted the Financial Director position and will start on May 11, 2026. EMS open positions have been posted. Tower 4 is in final phases before it is returned. They will be meeting with the engineers tomorrow to finalize the AC repairs to Station 5. Job descriptions are close to being completed. FY27 budget process is underway. The Administration buildout is in progress. Chief Moreno is researching the Opticom System. The first semi-annual Department meeting was held and went well. No action taken.

15. To receive any reports from Chief Vince Moreno and take any necessary action related to his report.

Chief Tittel provided the operations report. He reviewed significant events and statistics. No action taken.

16. To receive an EMS division report from Assistant Chief Eric Bank and take any necessary action related to the report.

Chief Bank reported there is an 8% increase in calls. He is working with Dr. Hirsch to try and get the telehealth option available in the field. He will be going to Washington D.C. to talk about blood and legislation next week. No action taken.

17. To review, discuss and act on matters related to the District's equipment, information technology, apparatus and facilities, including acquisition, maintenance and repairs.

No action taken.

18. To review, discuss, and take action for the sale of surplus/or salvage property pursuant to Texas Health and Safety Code 775.251.

No action taken.

19. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel.

The Board went into closed session at 7:09 p.m. to confer with legal counsel. The Board came out of closed session at 7:25 p.m.

20. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.

No action taken.

21. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.

No action taken.

22. To review, discuss and take action regarding District real estate matters.

No action taken.

23. To confirm the dates of upcoming District meetings.

The next meetings are scheduled for May 6th and May 20th starting at 5:00 p.m.

24. Adjournment

There being no further business, a Motion was made by Commissioner Fleming, seconded by Commissioner Henderson to adjourn the meeting. The Motion passed by a vote of 4 to 0. Meeting was adjourned at 7:35 p.m.

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By: 
Secretary of the Board