

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48

A special meeting was duly called of Harris County Emergency Services District No. 48, held at the District Administration Building located at 21201 Morton Road, Katy, Texas 77449, on February 18, 2026.

1. Call meeting to order by Chairman Strait, roll call taken, and a quorum established at 6:00 p.m.

Scott Strait	President	Present
Patti Creel	Vice President	Present
Don Pannell	Treasurer	Present
Sam Henderson	Secretary	Present
Mike Fleming	Assistant Secretary-Treasurer	Present

Also present:

Deacon Tittel	Fire Chief
Vince Moreno	Assistant Chief of Operations
Eric Bank	Assistant Chief of EMS
Jackie Harvey	Office Manager
Robin Brian	Assistant Office Manager
David Manley	Coveler & Peeler
David Slattery	Slattery & Tackett

2. To receive public comment.

No public comment was given.

3. Employee Recognition.

Chief Tittel recognized Robbie Long for his above and beyond contributions to the District. Chief Tittel presented Erika Gunter and Katelynn Traynor the Chief Accommodation award for going above and beyond.

4. To review, discuss and take action on District construction matters, including current and future proposed projects.

David Slattery reported to the Board that the final review of plans from the Building Committee. Permits have been submitted, and sub-contractor bids are coming in. The final pricing will be presented to the Board at the March 18, 2026 meeting. Commissioner Henderson made a motion to authorize Slattery & Tackett to communicate with MUD 432 on behalf of the District for water and sewer. Commissioner Creel seconded the motion. The motion passed 5-0. Commissioner Henderson made a motion to authorize Slattery & Tackett to draft proposals for well and sanitation for Station 6 property on Porter Rd. Commissioner Creel seconded the motion. The motion passed 5-0.

5. To review and act on minutes of prior meetings.

No action was taken on this item.

6. To receive the District Financial Report and take any necessary action on District investments and District financial reporting matters.

No action was taken on this item.

7. To review, discuss, and take action on bank related matters, including but not limited to authorizations and transfers.

Commissioner Henderson made a motion to transfer \$10,000,000.00 from the District's Stellar Bank revenue account to the Texas Class Reserve account. Commissioner Strait seconded the motion. The motion passed 5-0.

8. To pay the District's invoices and expenses including payroll, and approval of any wire payments.

Robin Brian presented the District's invoices in the amount of \$295,637.64 for approval by the board. Commissioner Creel made a motion to approve the District's bills related to expenses incurred by the District for \$259,637.64. Commissioner Pannell seconded the motion. The motion passed 5-0.

9. To review, discuss and act related to the monthly sales tax report.

Discussion was had regarding the reduction in sales tax. Commissioner Henderson made a motion to accept the sales tax report. Commissioner Creel seconded the motion. The motion passed 5-0.

10. To review, discuss and take action regarding a proposal from RF Parr Consulting Services, LLC.

Chief Tittel presented a proposal from Randy Parr to have his consulting firm become the District's accounting firm. Discussion followed. To approve the proposal and have RF Parr Consulting Services, LLC. become the accounting services for the District. Commissioner Fleming seconded the motion. The motion passed 5-0.

11. To review, discuss and take action regarding District employee benefits.

Chief Tittel answered the follow up questions about Empower managing the District's 457B plan. Commissioner Henderson made a motion to transfer to Empower from Voya for management of the District's 457B plan. Commissioner Creel seconded the motion. The motion passed 5-0.

12. To receive a report from Fire Chief Deacon Tittel and take any necessary action related to his report.

Chief Tittel reported there are six vacancies in the Department. The District is still working with SGR to obtain a Financial Director. There are six semi-finalist. Tower 4 is out for repair. One minor fleet accident happened with a District Tahoe. Job descriptions are close to being finished. Strategic plan updates are in the works. Winter Strom Fern cost the District \$17,466.28.

13. To receive any reports from Chief Vince Moreno and take any necessary action related to his report.

Chief Moreno reported that we had a busy month. Rehab and CRR were busy this month. No action was taken.

14. To receive an EMS Division report from Assistant Chief Eric Bank and take any necessary action related to the report.

Chief Bank reported that the District is already busier than last year at the same time, and Katy Memorial Herman ER waiting times are back up. Methodist West is starting on another expansion. Commissioner Fleming made a motion to collaborate with The Red Duke Trauma Symposium in the amount of \$5,000.00. Commissioner Creel seconded the motion. The motion passed 5-0.

15. To review, discuss and act on matters related to the District's equipment, information technology, apparatus and facilities, including acquisition, maintenance and repairs.

Chief Tittel reported that Chief Richter is getting bids for new IPAD's for the Commissioners. The Rehab truck is getting the lights finished. No action taken.

16. To review, discuss, and take action for the sale of surplus/or salvage property pursuant to Texas Health and Safety Code 775.251.

Nothing on this item.

17. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel.

The Board went into executive session at 7:35 p.m. to consult with legal counsel. The Board came out of executive session at 7:45 p.m.

18. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.

No action taken.

19. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.

The Board went into executive session at 7:35 p.m. to discuss personnel matters. The Board came out of executive session at 7:45 p.m.

20. To review, discuss and take action regarding amendments to the Employee Handbook.

Commissioner Henderson made a motion to adopt the District's revised THC policy, allowing the medical use of THC per the Texas Compassionate Use Act, as presented. Commissioner Creel seconded the motion. The motion passed 5-0.

21. To review, discuss and take action regarding District real estate matters.

No action.

22. To confirm the dates of upcoming District meetings.

Meetings were confirmed for March 4 at 5:00 p.m. and March 18 at 6:00 p.m.

23. Adjournment.

There being no further business, a Motion was made by Commissioner Fleming, seconded by Commissioner Creel to adjourn the meeting. The Motion passed by a vote of 5 to 0. Meeting was adjourned at 7:47 p.m.

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By: 
Secretary of the Board