

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48

A special meeting was duly called of Harris County Emergency Services District No. 48, held at the District Administration Building located at 21201 Morton Road, Katy, Texas 77449, on February 4, 2026.

- 1. Call meeting to order by Commissioner Creel, roll call taken, and a quorum established at 5:00 p.m.**

Scott Strait	President	Present
Patti Creel	Vice President	Present
Don Pannell	Treasurer	Present
Sam Henderson	Secretary	Present
Mike Fleming	Assistant Secretary-Treasurer	Present

Also present:

Deacon Tittel	Fire Chief
Vince Moreno	Assistant Chief of Operations
Eric Bank	Assistant Chief of EMS
Jackie Harvey	Office Manager
Robin Brian	Assistant Office Manager
David Manley	Coveler & Peeler

- 2. To receive public comment.**

No public comment was given.

- 3. To pay the District's invoices and expenses including the approval of any ACH payments.**

Robin Brian presented the District's invoices in the amount of \$922,008.13 for approval by the board. Commissioner Creel made a motion to approve the District's bills related to expenses incurred by the District for \$922,008.13. Commissioner Fleming seconded the motion. The motion was passed 5-0.

- 4. To review, discuss, and act on the transfer of District funds from Texas Class and TexPool to Stellar Bank.**

Discussion was had on distribution of funds from the District's Stellar accounts and TexPool and Texas Class accounts. Commissioner Strait made a motion to move \$1,000,000.00 from Stellar Bank to the TexPool Capital Reserve Apparatus account and \$500,000.00 to the TexPool Reserve Facilities account. Commissioner Henderson seconded the motion. The motion passed 5-0.

- 5. To review, discuss and act regarding matters related to construction (current or proposed), including but not limited to the approval of related invoices.**

No action was taken.

- 6. Review and take action on matters related to the District's May 2, 2026 election.**

No action.

- 7. To review, discuss and act regarding adoption and amendment of District policies or job descriptions.**

No action.

- 8. To review, discuss and take action related to personnel matters including but not limited to compensation, benefits, scheduling, retention, hiring and/or termination of District employees.**

Jackie Harvey presented Dustin from Empower to speak with the Commissioners about what they can offer the District by managing our 457b plan. No action was taken.

- 9. To review, discuss, and take action for the sale of surplus/or salvage property pursuant to Texas Health and Safety Code §775.251.**

No action.

- 10. To review, discuss and act regarding the purchase of extrication equipment.**

No action.

- 11. To review, discuss and act regarding the purchase of equipment for the District's training field.**

Chief Moreno presented the bids for the fence at Station 6. Discussion followed on design and optics of the fence. Commissioner Creel made a motion to accept bid #4403 from Hill Fence in the amount of \$33,195.26. Commissioner Fleming seconded the motion. The motion passed 5-0.

Chairman Strait called a five-minute break at 6:12 p.m. before Closed Session.

- 12. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar.**

No action taken.

13. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.

No action taken.

14. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.

The Board went into executive session at 6:16 p.m. to discuss personnel matters. The Board came out of executive session at 6:56 p.m.

15. To review, discuss and act regarding items discussed in closed session.

No action taken.

16. To review, discuss and act on personnel matters.

Commissioner Henderson made a motion to approve the reorganization of Administration as presented, including the proposed salary increases discussed. Commissioner Fleming seconded the motion. The motion passed 5-0.

17. Adjournment

There being no further business, a Motion was made by Commissioner Henderson, seconded by Commissioner Fleming to adjourn the meeting. The Motion passed by a vote of 5 to 0. Meeting was adjourned at 7:02 p.m.

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By: 
Secretary of the Board