

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48

A special meeting was duly called of Harris County Emergency Services District No. 48, held at the District Administration Building located at 21201 Morton Road, Katy, Texas 77449, on January 21, 2026.

1. Call meeting to order by Chairman Strait, roll call taken, and a quorum established at 6:00 p.m.

Scott Strait	President	Present
Patti Creel	Vice President	Present
Don Pannell	Treasurer	Present
Sam Henderson	Secretary	Present
Mike Fleming	Assistant Secretary-Treasurer	Present

Also present:

Deacon Tittel	Fire Chief
Vince Moreno	Assistant Chief of Operations
Eric Bank	Assistant Chief of EMS
Jackie Harvey	Office Manager
Robin Brian	Assistant Office Manager
David Manley	Coveler & Peeler

General Public, see the attached sign-in sheet.

2. To receive public comment.

No public comment was given.

3. Employee Recognition.

Chief Tittel recognized Mayra Whiteley for her above and beyond contributions to the District.

4. To receive a report from the Union.

No action.

5. To review and act on minutes of prior meetings.

Commissioner Henderson made a motion to approve the minutes from 11/05/2025, 11/19/2025, 12/03/2025 and 12/17/2025 as presented. Commissioner Creel seconded the motion. The motion passed 5-0.

6. To receive the District Financial Report and take any necessary action on District investments and District financial reporting matters.

Chief Tittel reported that the Financial Report will be ready at the next meeting. No action taken.

7. To review, discuss, and take action on bank related matters, including but not limited to authorizations and transfers.

Commissioner Henderson made a motion to add all five Commissioners, Chief Tittel, Jackie Harvey, and Chief Moreno to the District's TexPool and Texas Class account. Commissioner Creel seconded the motion. The motion passed 5-0.

8. To pay the District's invoices and expenses including payroll, and approval of any wire payments.

Robin Brian presented the District's invoices in the amount of \$339,132.29 for approval by the board. Commissioner Creel made a motion to approve the District's bills related to expenses incurred by the District for \$339,132.29. Commissioner Pannell seconded the motion. The motion passed 5-0.

9. To review, discuss and act related to the monthly sales tax report.

Commissioner Henderson made a motion to accept the sales tax report. Commissioner Creel seconded the motion. The motion passed 5-0. Discussion was had on removing Alyssa Saccomen from Sales Tax Portals and documents. Commissioner Henderson made a motion to remove Alyssa Saccomen and put Chief Tittel as the point person for HdL. Commissioner Creel seconded the motion. The motion passed 5-0.

10. To review, discuss and take action regarding the adoption of a District Purchasing policy.

Chief Tittel presented the Purchasing Policy for the District. Commissioner Creel made a motion to approve the Purchasing Policy for the District as presented. Commissioner Fleming seconded the motion. The motion passed 5-0.

11. To review, discuss and take action regarding District employee benefits.

Chief Tittel told the Board he would like to change the vendor for the District's 457B vendor. The representative from Empower will be coming to the next meeting to present what they can offer our members. No action was taken.

12. To receive a report from Fire Chief Deacon Tittel and take any necessary action related to his report.

Chief Tittel reported Henry Taylor was promoted to Fleet Tech 2 and Mark Granillo to Fleet Tech 3. Jennifer Price achieved her P2 status. Arthur Nolley is a new CRR volunteer. The department has seven vacancies. The first round has been reviewed with SGR for the

Financial Director. Prime has been brought in house. Tower 4 is having repairs made. Job descriptions are close to being finished. Strategic Plan has been given to the Administrative team for review and updates. Working on updating policies. The EOC is preparing for the winter storm and crews are being mobilized. No action was taken.

13. To receive any reports from Chief Vince Moreno and take any necessary action related to his report.

Chief Moreno reported the number of calls and response times. There are two current TIFMAS deployments. Rehab had 16 incidents in December. Discussion followed on TIFMAS deployments. No action was taken.

14. To receive an EMS Division report from Assistant Chief Eric Bank and take any necessary action related to the report.

Chief Bank reported that our system is already busier than last year. Katy Memorial Herman ER waiting times are back up with no end in sight. He is looking at call volume and where ambulances should be placed. He will be hiring in February, Storm prep has started. No action was taken.

15. To review, discuss and take action on matters related to District construction projects.

No action was taken.

16. To review, discuss and act on matters related to the District's equipment, information technology, apparatus and facilities, including acquisition, maintenance and repairs.

Chief Tittel presented a budgeted NAFECO purchase of bunker gear in the amount of \$186,000.00 for approval. Chief Bank presented a budgeted Butterfly purchase of ultrasound equipment in the amount of \$21,311.00. Discussion followed on Starlink at the stations. Chief Tittel reported he would be coming to the Board in the future about tech upgrades to the stations and classrooms. Commissioner Henderson made a motion to approve the purchases of ultrasound equipment in the amount of \$21,311.00 and bunker gear in the amount of \$186,000.00. Commissioner Creel seconded the motion. The motion passed 5-0.

17. To review, discuss and take action for the sale of surplus/or salvage property pursuant to Texas Health and Safety Code 775.251.

Chief Bank reported that Life Flight is interested in buying some of our older ambulances. Discussion followed. David Manley recommended we sell them at auction at fair market value. No action was taken.

A five-minute recess was called by Chairman Strait at 7:11 p.m.

18. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel.

The Board went into executive session at 7:17 p.m. to consult with legal counsel. The Board came out of executive session at 8:36 p.m.

19. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.

No action taken.

20. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.

The Board went into executive session at 7:17 p.m. to discuss personnel matters. The Board came out of executive session at 8:36 p.m.

21. To review, discuss and take action regarding District real estate matters.

No action.

22. To confirm the dates of upcoming District meetings.

The next meetings will be held on February 4, 2026 at 5:00 p.m., and February 18, 2026 at 6:00 p.m.

23. Adjournment.

There being no further business, a Motion was made by Commissioner Creel, seconded by Commissioner Fleming to adjourn the meeting. The Motion passed by a vote of 5 to 0. Meeting was adjourned at 8:37 p.m.

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48

By: _____



Secretary of the Board