

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48**

A meeting was duly called of Harris County Emergency Services District No. 48, held at the District Administration Building located at 21201 Morton Road, Katy, Texas 77449, on December 3, 2025.

**1/2. Call meeting to order by Chairman Strait, roll call taken, and a quorum established at 5:00 p.m.**

<b>Scott Strait</b>	President	Present
<b>Patti Creel</b>	Vice President	Present
<b>Don Pannell</b>	Treasurer	Present
<b>Sam Henderson</b>	Secretary	Present
<b>Mike Fleming</b>	Assistant Secretary-Treasurer	Present

**Also present:**

Deacon Tittel	Fire Chief
Vince Moreno	Assistant Chief of Operations
Eric Bank	Assistant Chief of EMS
Jackie Harvey	Office Manager
Robin Brian	Assistant Office Manager
David Manley	Coveler & Peeler
David Slattery	Slattery & Tackett

**General Public, see the attached sign-in sheet.**

**3. To receive public comment.**

No public comment was made.

**4. To pay the District's invoices and expenses including the approval of any ACH payments, and/or the transfer of District funds from Texas Class and TexPool to Stellar Bank.**

Robin Brian presented the District's invoices in the amount of \$333,357.36 for approval by the board. Commissioner Creel made a motion to approve the District's bills related to expenses incurred by the District for \$333,357.36. Commissioner Fleming seconded the motion. The motion passed 5-0.

Commissioner Henderson made a motion to transfer \$750,000.00 to meet the District's payroll obligations for November and December. Commissioner Creel seconded the motion. The motion passed 5-0.

5. **To review, discuss and act regarding matters related to construction (current or proposed), including but not limited to the approval of related invoices.**

David Slattery reported SLI wants to know if they need to add the cost of moving and storing items from upstairs into their estimate. They are working on adding showers to the estimate. Discussion was had on Slattery & Tackett to proceed with plans/ water and utilities at Station 2 and Station 6. Commissioner Creel made a motion to move forward with Slattery & Tackett to start initial design for Station 2 and station 6 up to the amount of \$25,000.00. Commissioner Fleming seconded the motion. The motion passed 5-0.

6. **To review, discuss and act on matters related to the District's equipment, apparatus and facilities, including acquisition, maintenance and repairs.**

Chief Richter presented an invoice from Martinez Architects for reimbursement for a survey at Porter Road in the amount of \$6,091.91. Discussion followed. Commissioner Creel made a motion to pay the reimbursement to Martinez Architects in the amount of \$6,091.91 for a survey. Commissioner Henderson seconded the motion. The motion passed 5-0.

Chief Moreno reported the Rehab truck was still being painted, and that Wharton Department was interested in buying our current truck.

7. **To review, discuss and act on personnel matters.**

No action.

8. **To review, discuss and act regarding adoption and amendment of District policies or job descriptions.**

No action.

9. **To review, discuss, and take action for the sale of surplus/or salvage property pursuant to Texas Health and Safety Code §775.251.**

No action.

10. **To review, discuss and act on purchase equipment for training field.**

No action.

11. **To review, discuss and act on mutual aid agreement(s) related to HB 33.**

Chief Tittel presented the Mutual Aid agreement from Harris County. Commissioner Henderson made a motion to accept the agreement pending legal approval. Commissioner Creel seconded the motion. The motion passed 5-0.

- 12. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar.**

No action.

- 13. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.**

No action.

- 14. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.**

The Board went into executive session at 5:27 p.m. to discuss personnel matters, and came out of executive session at 6:08 p.m.

- 15. To review, discuss and act regarding items discussed in closed session.**

No action.

- 16. Adjournment**

There being no further business, a Motion was made by Commissioner Fleming, seconded by Commissioner Henderson to adjourn the meeting. The Motion passed by a vote of 5 to 0. Meeting was adjourned at 6:08 p.m.

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48

By:   
Secretary of the Board