

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48

A meeting was duly called of Harris County Emergency Services District No. 48, held at the District Administration Building located at 21201 Morton Road, Katy, Texas 77449, on October 1, 2025.

1/2. Call meeting to order and a quorum established at 5:00 p.m.

Scott Strait	President	Present
Patti Creel	Vice President	Present
Don Pannell	Treasurer	Present
Sam Henderson	Secretary	Present
Mike Fleming	Assistant Secretary-Treasurer	Present

Also present:

Vince Moreno	Assistant Chief of Operations
Eric Bank	Assistant Chief of EMS
Jackie Harvey	Office Manager
Robin Brian	Assistant Office Manager
David Manley	Coveler & Peeler

General Public, see sign-in sheet on file.

3. To receive public comment.

Chief Tittel made remarks on his enthusiasm for starting here at HCESD 48 as the new District Fire Chief starting November 3, 2025. Chairman Strait spoke on the health insurance for the next year and wanted to stop any rumors and reassure everyone that the Board wants to be informed about the decisions for next year's plan and do what is best for the District and members.

4. To pay the District's invoices and expenses including the approval of any ACH payments, and/or the transfer of District funds from Texas Class and TexPool to Stellar Bank.

Robin Brian presented the District's invoices in the amount of \$703,856.83 for approval by the board. Commissioner Creel made a motion to approve the District's bills related to expenses incurred by the District for \$703,856.83. Commissioner Pannell seconded the motion. The motion passed 5-0.

Commissioner Creel made a motion to transfer \$850,000.00 to meet the District's payroll obligations for September and October, and to purchase the new Rehab truck. Commissioner Fleming seconded the motion. The motion passed 5-0.

A motion was made by Commissioner Henderson to add Office Manager Jackie Harvey and Chief Vince Moreno to the District's Texas Class and TexPool accounts. Commissioner Fleming seconded the motion. The motion passed 5-0.

5. To review, discuss and act regarding matters related to construction (current or proposed).

Chief Moreno reported that the meeting with SLI went well. They have a rough layout agreed upon and SLI is getting everything to David Slattery and will get the numbers solidified for Board review. No action was taken.

6. To review, discuss and act on personnel matters.

Chief Moreno reported that Stephen Ancira was promoted to Driver Operator, and they will be moving the next person on the waiting list to fill his vacant position. They will also be hiring full-time and several part-time members in the next few months. No action was taken.

Commissioner Creel made a motion, seconded by Commissioner Fleming to approve the contract for the Fire Chief as presented. After review and discussion, the motion passed 5 to 0.

7. To review, discuss and act regarding adoption and amendment of District policies or job descriptions.

No action was taken.

8. To review, discuss, and take action for the sale of surplus/or salvage property pursuant to Texas health and Safety Code §775.251.

Chief Moreno presented the inventory list of items that need to be salvaged. Discussion followed. Commissioner Creel made a motion to approve the disposal of salvage per the proposed list of old electronic equipment as presented, that has zero value. Commissioner Henderson seconded the motion. The motion passed 5-0.

9. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar.

The Board went into closed session at 5:17 p.m. to confer with counsel. The Board came out of closed session at 5:26 p.m.

10. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.

No action.

11. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.

No action.

12. To review, discuss and act regarding items discussed in closed session.

Commissioner Creel made a motion, seconded by Commissioner Fleming to approve the agreement with former employee as discussed in closed session. After review and discussion, the motion passed 5 to 0.

13. Adjournment.

There being no further business, a Motion was made by Commissioner Fleming, seconded by Commissioner Creel to adjourn the meeting. The Motion passed by a vote of 5 to 0. Meeting was adjourned at 5:40 p.m.

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By: 
Secretary of the Board