

## HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48

A meeting was duly called of Harris County Emergency Services District No. 48, held at the District Administration Building located at 21201 Morton Road, Katy, Texas 77449, on June 5, 2024.

**1. Call meeting to order by Chairman Sam Henderson roll call taken and a quorum established at 5:03 p.m.**

<b>Scott Strait</b>	President	Present
<b>Patti Creel</b>	Vice President	Present
<b>Don Pannell</b>	Treasurer	Present
<b>Sam Henderson</b>	Secretary	Present
<b>Mike Fleming</b>	Assistant Secretary-Treasurer	Present

**Also present:**

George McAteer	Fire Chief
Vince Moreno	Assistant Chief of Operation
Eric Bank	Assistant Chief Of EMS
Machelle Richter	Battalion Chief of Logistics
Jackie Harvey	Office Manager
Robin Brian	Assistant Office Manager
David Manley	Coveler & Peeler

General Public

**2. To receive public comment.**

Public comment was given by Jerry Hales on the founding of a Union by HCESD 48 members.

**3. To administer oath(s) to newly elected and re-elected District Commissioners.**

David Manley administered the oaths to newly elected Commissioners Scott Strait, Patti Creel, and Don Pannell.

**4. To elect District Officers.**

Don Pannell made a motion to change District Officers to Scott Strait as President, Patti Creel as Vice President, and Don Pannell as Treasurer. Patti Creel seconded the motion. The motion was passed 3-2. Commissioner Henderson and Commissioner Fleming voted no. Commissioner Chairman Strait made a motion to change District officers to Sam Henderson as Secretary and Mike Fleming as Assistant Treasurer. Commissioner Creel seconded the motion. The motion passed 5-0.

**5. To pay the District's invoices and expenses including the approval of any ACH payments.**

Robin Brian presented the District's invoices in the amount of \$432,362.53 for approval by the board. Commissioner Fleming made a motion to approve the District's bills related to expenses incurred by the District for \$432,362.53. Commissioner Creel seconded the motion. The motion was passed 5-0.

**6. To review, discuss, and take action regarding approval of payments to election workers related to the District's May 4, 2024 election.**

Chairman Strait made a motion to approve payment to election workers. Commissioner Creel seconded the motion. The motion was passed 5-0.

**7. To review, discuss and act on the transfer of District Funds from Texas Class and TexPool to Stellar Bank.**

No action was taken.

**8. To review and act on surplus and salvage equipment.**

Chief McAteer reported we are awaiting the wire from the Cridersville Volunteer Fire Department. No action was taken.

**9. To review, discuss, and take action regarding the Fleet Maintenance Shop HVAC mechanical system installation project.**

Chief McAteer presented three bids for the HVAC installation project. We are recommending using Star Service for the installation. Discussion followed. Commissioner Creel made a motion to engage Star Service to install HVAC in the Fleet Maintenance building for \$101,534.00. Commissioner Strait seconded the motion. The motion was passed 5-0.

**10. To review, discuss, and take action regarding the purchase of three ambulances from Wheeled Coach.**

Chief Bank recommended that we purchase three ambulances. He stated we would need to add \$478,484.00 to GL line 611710 in 2024-2025 to complete the ambulances. Discussion followed. Commissioner Creel made a motion to purchase three new ambulances from Wheeled Coach. Chairman Strait seconded the motion. The motion was passed 5-0.

**11. To review, discuss, and take action on the closing of the Cypress Run property.**

To be discussed in Closed Session.

*The Board went into closed session at 5:47 p.m. to address items 12 through 14.*

12. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers, or other matters that require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar.
13. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
14. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.

*The Board came out of closed session at 6:07 p.m.*

15. To review, discuss, and act regarding items discussed in closed session.

No action

#### 16. Adjournment

There being no further business, a Motion was made by Commissioner Fleming, seconded by Commissioner Henderson to adjourn the meeting. The Motion passed by a vote of 5 to 0.

Meeting was adjourned at 6:07 p.m.

The foregoing minutes were passed and approved by the District Board of Commissioners on July 17, 2024.

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48

By:   
Secretary of the Board