

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48

A meeting was duly called of Harris County Emergency Services District No. 48, held at the District Administration Building located at 21201 Morton Road, Katy, Texas 77449, on November 6, 2024.

1. Call meeting to order by Chairman Scott Strait roll call taken and a quorum established at 5:00 p.m.

Scott Strait	President	Present
Patti Creel	Vice President	Present
Don Pannell	Treasurer	Present
Sam Henderson	Secretary	Present
Mike Fleming	Assistant Secretary-Treasurer	Present

Also present:

George McAteer	Fire Chief
Vince Moreno	Assistant Chief of Operation
Eric Bank	Assistant Chief of EMS
Jackie Harvey	Office Manager
Robin Brian	Assistant Office Manager
David Manley	Coveler and Peeler
Ricardo Martinez	Martinez Architects

General Public, see the attached sign-in sheet.

2. To receive public comment.

No action.

3. To receive a report from the Katy Area Economic Development Council.

No action was taken.

5. To pay the District's invoices and expenses including the approval of any ACH payments.

Robin Brian presented the District's invoices in the amount of \$741,814.50 for approval by the board. Commissioner Creel made a motion to approve the District's bills related to expenses incurred by the District for \$741,814.50. Commissioner Pannell seconded the motion. The motion was passed 5-0.

6. To review, discuss, and act on the transfer of District funds from Texas Class and TexPool to Stellar Bank.

Commissioner Creel made a motion to approve the transfer of \$1,500,000.00 from Texas Class to Stellar Bank to cover operating costs. Commissioner Pannell seconded the motion. The motion passed 5-0.

7. To review, discuss, and take action regarding matters related to District Loans and Certificates of Deposit.

Commissioner Pannell reported to the Board about his meeting with Trustmark representatives concerning the District's CD that is with their bank as collateral. Commissioner Pannell reported the meeting was promising and there would be an answer to report by the next Board meeting. No action was taken.

8. To review, discuss and act regarding the District's Strategic Plan.

Discussion was had about the finalization of Strategic Plan. Board would like all corrections to be made by the next Board meeting. No action was taken.

9. To review, discuss and act regarding matters related to construction (current or proposed).

Ricardo Martinez sent a rough sketch of plans for Station 6 and feedback was given on sketches from Commissioners and Command Staff. No action was taken.

10. To review, discuss and act regarding the District's budget(s).

David Manley reported that for the District to opt out of social security, the District should conduct an actuarial study to determine if the current plan is a qualified replacement plan under social security. Discussion followed on concerns on how this will impact current and future employees. Information will continue to be gathered. No action was taken.

11. To review, discuss and act regarding the District's budget(s).

Discussion began on changes needed to be made to the budget. Commissioners expressed they would like different accounts named and funds distributed to reflect our progress towards our goals such as buildings and vehicles. They would like empty lines in the budget reviewed and cleaned up. Chief McAteer submitted information on possible pay raises for the Board's consideration. No action was taken.

12. To review, discuss and act on personnel matters.

Chairman Strait reported that SGR has questions that need to be answered for the Financial Director posting. Jackie Harvey and Chief McAteer were tasked with filling out these forms. No action was taken.

The Board went into closed session at 6:58 p.m. to address items 13 through 15.

13. To meet in Closed Session pursuant to Government Code §551.072 to consult with legal counsel regarding pending or contemplated litigation, settlement offers, or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar.

No action

14. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.

No action.

15. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.

The Board discussed personnel issues.

The Board came out of closed session at 8:30 p.m.

16. To review, discuss and act regarding items discussed in closed session.

No action taken.


17. Adjournment.

There being no further business, a Motion was made by Commissioner Creel, seconded by Commissioner Fleming to adjourn the meeting. The Motion passed by a vote of 5 to 0.

Meeting was adjourned at 8:30 p.m.

The foregoing minutes were passed and approved by the District Board of Commissioners on February 18, 2025.

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48

By: 
Secretary of the Board