

## HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48

A meeting was duly called of Harris County Emergency Services District No. 48, held at the District Administration Building located at 21201 Morton Road, Katy, Texas 77449, on July 3, 2024.

**1. Call meeting to order by Vice President Patti Creel roll call taken and a quorum established at 5:00 p.m.**

<b>Scott Strait</b>	President	Absent
<b>Patti Creel</b>	Vice President	Present
<b>Don Pannell</b>	Treasurer	Present
<b>Sam Henderson</b>	Secretary	Present
<b>Mike Fleming</b>	Assistant Secretary-Treasurer	Present Arrived at 5:20 p.m.

**Also present:**

George McAteer	Fire Chief
Vince Moreno	Assistant Chief of Operation
Eric Bank	Assistant Chief Of EMS
Machelle Richter	Battalion Chief of Logistics
Jackie Harvey	Office Manager
Robin Brian	Assistant Office Manager

**2. To receive public comment.**

No public comment was made.

**3. To receive a report from the Union.**

No report was made.

**4. To pay the District's invoices and expenses including the approval of any ACH payments.**

Robin Brian presented the District's invoices in the amount of \$400,633.64 for approval by the board. Commissioner Pannell made a motion to approve the District's bills related to expenses incurred by the District for \$400,633.64. Commissioner Henderson seconded the motion. The motion was passed 3-0.

**5. To review, discuss, and act on the transfer of District funds from Texas Class and TexPool to Stellar Bank.**

Jackie Harvey requested the transfer of funds from Texas Class to Stellar Bank in the amount of \$500,000.00 to cover operating expenses. Commissioner Henderson made a motion to approve the transfer of \$500,000.00 from Texas Class to Stellar Bank to cover operating costs. Commissioner Pannell seconded the motion. The motion was passed 3-0.

- 6. To review, discuss, and take action regarding the Trustmark Certificate of Deposit Maturity, dated July 1, 2024.**

Commissioner Henderson made a motion to cash out the Certificate of Deposit in the amount of \$475,817.53 from Trustmark and move the funds into the District's Texas Class account. Commissioner Pannell seconded the motion. The motion was passed 3-0.

- 7. To review, discuss, and take action regarding District TCDRS matters.**

This topic will be discussed in Closed Session.

- 8. To review and act on surplus and salvage equipment.**

Nothing on this line item.

- 9. To review, discuss, and take action regarding the Porter Road property.**

Nothing on this line item.

- 10. To review, discuss, and take action regarding matters related to the construction of new stations.**

Chief McAteer reported that a building committee had been formed. Discussion followed. No action was taken.

- 11. To review, discuss, and take action on the closing of the Cypress Run property.**

Discussion was had on getting restrictions released for Cypress Run property from the builder. No action was taken.

*Vice President Creel called a five-minute break at 5:11 p.m. before the start of Closed Session.*

- 12. To meet in Closed Session pursuant to Government Code §551.072 to consult with legal counsel regarding pending or contemplated litigation, settlement offers, or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar.**

- 13. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.**

- 14. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.**

*The Board came out of closed session at 5:50 p.m.*

**15. To review, discuss and act regarding items discussed in closed session.**


Commissioner Henderson made a motion to wave the pursuit of department overpayment on members' behalf of TCDRS employee portions. The Chief is to prepare a notice to firefighter members about the event and the corrective action taken. Motion seconded by Commissioner Fleming. Past 4-0

**16. Adjournment.**

A motion was made to adjourn by Commissioner Fleming, seconded by Commissioner Henderson. The motion was passed 4-0. Meeting was adjourned at 5:50 p.m.

The foregoing minutes were passed and approved by the District Board of Commissioners on August 21, 2024.

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48**

By:   
Secretary of the Board