

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48

A meeting was duly called of Harris County Emergency Services District No. 48, held at the District Administration Building located at 21201 Morton Road, Katy, Texas 77449, on January 3, 2024.

1. Call meeting to order by Chairman Sam Henderson roll call taken and a quorum established at 5:07 p.m.

Sam Henderson	President	Present
Russell Solomon	Vice President	Present
Mike Fleming	Treasurer	Present
Scott Strait	Secretary	Present
Patti Creel	Assistant Secretary-Treasurer	Present

Also present:

George McAteer	Fire Chief
Mark Donovan	Assistant Chief of Operations
Ray Sidwell	Assistant Chief of Administration
Eric Bank	Assistant Chief of EMS
Jackie Harvey	Office Manager
David Manley	Coveler & Peeler
Robin Brian	Assistant Office Manager
Jason Tharp	Battalion Chief of CRR/PIO

2. To receive public comment.

No public comment was made.

3. To pay the District's invoices and expenses including the approval of any ACH payments.

Robin Brian presented the District's invoices for \$950,955.65 for approval by the board. Commissioner Creel made a motion to approve the District's bills related to expenses incurred by the District since the previous meeting for \$950,955.65. Commissioner Fleming seconded the motion. The motion was passed 5-0.

4. To review, discuss, and take action on the transfer of District funds from Texas Class and TexPool to Stellar Bank.

This item was tabled.

5. To review, discuss, and take action on the District's 2024 Budget.

Commissioner Solomon proposed calling a special meeting on January 15, 2024, at 4:00 p.m. to clarify budget lines. David Manley said he would get the Notice filed.

6. To review, discuss, and act on the repair or acquisition of apparatus, equipment, technology, and supplies.

Chief Sidwell reported that the District will only recover \$38,000.00 for the truck and \$4,475.00 for the trailer that was involved in the accident in December. A replacement truck will cost \$65,000.00. No action was taken.

7. To review, discuss, and take action on an agreement with Environmental Systems Research Institute, Inc. (ESRI).

Chief Tharp presented the agreement with Environmental Systems Research Institute, Inc. for \$3,000.00 yearly. Discussion followed. Commissioners agreed \$3,000.00 would be added to the CRR budget for this reporting software. Commissioner Solomon made a motion to accept the agreement with Environmental Systems Research Institute, Inc. for \$3,000.00. Commissioner Creel seconded the motion. The motion was passed 5-0.

8. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers, or on matters that require confidentiality under the Texas Disciplinary Rules of Professional Conduct.

No action.

9. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.

No action.

10. To meet in a Closed Session pursuant to Government Code §551.074 to discuss personnel matters.

No action.

11. To review, discuss, and act regarding items discussed in closed session.

No action.

12. Adjournment

Commissioner Solomon made a motion for the meeting to adjourn. Commissioner Fleming seconded the motion. The motion was passed 5-0.

The meeting was adjourned at 6:02 p.m.

The foregoing minutes were passed and approved by the District Board of Commissioners on February 21, 2024.

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48

By:



SCOTT STRAIT
Secretary of the Board