

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48

A meeting was duly called of Harris County Emergency Services District No. 48, held at the District Administration Building located at 21201 Morton Road, Katy, Texas 77449, on April 3, 2024.

1. **Call meeting to order by Chairman Sam Henderson roll call taken and a quorum established at 5:00 p.m.**

Sam Henderson	President	Present
Russell Solomon	Vice President	Present
Mike Fleming	Treasurer	Present
Scott Strait	Secretary	Present
Patti Creel	Assistant Secretary-Treasurer	Present

Also present:

George McAteer	Fire Chief
Mark Donovan	Assistant Chief of Operation
Eric Bank	Assistant Chief Of EMS
Ray Sidwell	Assistant Chief of Administration
Jackie Harvey	Office Manager
Robin Brian	Assistant Office Manager
David Manley	Coveler & Peeler

General Public

2. **To receive public comment.**

No public comment was made.

3. **Review and take action on matters relating to calling an election to be held on May 4, 2024.**

No action was taken.

4. **To pay the District's invoices and expenses including the approval of any ACH payments.**

Robin Brian presented the District's invoices for \$368,606.75 for approval by the board. Commissioner Fleming made a motion to approve the District's bills related to expenses incurred by the District since the previous meeting for \$368,606.75. Commissioner Creel seconded the motion. The motion was passed 5-0.

5. To review, discuss, and act on the transfer of District funds from Texas Class and TexPool to Stellar Bank.

Chief Sidwell recommended that we transfer \$1,000,000.00 from the District's Texpool account as it has the lowest interest return right now. Discussion followed. Commissioner Solomon made a motion to transfer \$1,000,000.00 from the District's Texpool account to the District's accounts at Stellar Bank. Commissioner Fleming seconded the motion. The motion was passed 5-0.

6. To review and act on surplus and salvage equipment.

Chief Sidwell recommended engagement with Texas Fire Trucks for the sale of the two 2013 F350 Wheeled Coach Ambulances. Discussion followed. Commissioner Creel made a motion to engage Texas Fire Trucks to sell the two 2013 F350 Wheeled Coach Ambulances for the amount of \$55,000.00 each. Commissioner Solomon seconded the motion. The motion was passed 5-0.

7. To review and Act on the Memorandum of Understanding with Memorial Hermann Life Flight.

Chief Bank reported that the agreement with Memorial Hermann Life Flight had been finalized. Discussion followed. Commissioner Solomon made a motion to enter into a Memorandum of Understanding with Memorial Hermann Life Flight. Commissioner Fleming seconded the motion. The motion was passed 5-0.

8. To review and act on proposal(s) for annual inspections of facility safety systems and equipment received from Advantage.

Chief Sidwell reported we need to start our annual fire inspections at all facilities. Discussion followed. Commissioner Fleming made a motion to enter into an agreement with Advantage Fire Protection for our annual fire inspections at our facilities pending two changes from legal. Commissioner Creel seconded the motion. The motion was passed 5-0.

9. To review and act on proposal for Cyber Risk Insurance received from Cowbell.

Commissioner Creel made a motion to engage Cowbell to provide a Cyber Risk Insurance policy for the District with a premium of \$15,738.00 yearly pending legal changes. Commissioner Solomon seconded the motion. The motion was passed 5-0.

10. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers, or matters that require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar.

No action

11. To meet in Closed Session pursuant to the Government Code §551.072 to deliberate regarding real estate matters.
No action taken.

12. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
No action taken.

13. To review, discuss, and act regarding items discussed in closed session.
No action taken.

No action taken.

14. Adjournment

There being no further business, a Motion was made by Commissioner Fleming, seconded by Commissioner Solomon to adjourn the meeting. The Motion passed by a vote of 5 to 0.

Meeting was adjourned at 5:18 p.m.

The foregoing minutes were passed and approved by the District Board of Commissioners on April 17, 2024.

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48

By:



SCOTT STRAIT

Secretary of the Board