

**MINUTES OF JULY 19, 2023, SPECIAL MEETING  
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48**

A meeting was duly called of Harris County Emergency Services District No. 48, held at the District Administration Building located at 21201 Morton Road, Katy, Texas 77449, on July 19, 2023.

1. **Call meeting to order by Chairman Sam Henderson roll call taken at 6:16 p.m.**
2. **Roll call and establish a quorum.**

<b>Sam Henderson</b>	President	Present
<b>Russell Solomon</b>	Vice President	Present
<b>Mike Fleming</b>	Treasurer	Present
<b>Scott Strait</b>	Secretary	Present
<b>Patti Creel</b>	Assistant Secretary-Treasurer	Present

**Quorum established.**

**Also present:**

George McAteer	Fire Chief
Ray Sidwell	Assistant Chief of Administration
Eric Bank	Assistant Chief of EMS
Jackie Harvey	Office Manager
Robin Brian	Assistant Office Manager
David Manley	Coveler & Peeler
RaChele Hazel	RIT

General Public

3. **To receive public comment.**

No public comment.

4. **To propose the District 2024 Budget.**

Chairman Henderson explained that we are presenting a flat budget for 2024. Commissioner Fleming made a motion to accept the proposed budget for 2024. Commissioner Creel seconded the motion. Motion passed 5 - 0.

5. **To propose the District 2023 Tax Rate.**

Commissioner Creel made a motion for the tax rate to be set at \$0.10 for every \$100.00. Commissioner Fleming seconded the motion. Motion passed 5 - 0.

6. **To schedule a public hearing regarding the District's 2023 tax rate and the date of the meeting to adopt.**

A Public Hearing was scheduled for 8/24/2023 at 5:00 p.m.

7. **To authorize District counsel to publish the necessary 2023 Tax Rate setting notices.**

Commissioner Solomon made a motion to authorize Coveler and Peeler to distribute and publish necessary notices. Commissioner Fleming seconded the motion. Motion passed 5 - 0.

8. **To review and take action on matters relating to an election to be held on November 7, 2023:**

Commissioner Solomon made a motion to approve an Order of Election and to contract with Harris County Election Office for election services. Motion passed 5 - 0.

9. **Adjournment**

Commissioner Solomon made a motion for Adjournment. Commissioner Fleming seconded the motion. Motion passed 5 - 0.

**Special Meeting as adjourned at 6:26 p.m.**

The foregoing minutes were passed and approved by the District Board of Commissioners on September 20, 2023.

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48**

By:



**SCOTT STRAIT**

Secretary of the Board