

**MINUTES OF JULY 5, 2023, MEETING  
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48**

A meeting was duly called of Harris County Emergency Services District No. 48, held at the District Administration Building located at 21201 Morton Road, Katy, Texas 77449, on July 5, 2023.

1. **The meeting was called to order at 5:02 p.m. by Sam Henderson Board President, who announced that a quorum was present. Those Commissioners present were:**

<b>Sam Henderson</b>	President	Present
<b>Russell Solomon</b>	Vice President	Present
<b>Mike Fleming</b>	Treasurer	Present
<b>Scott Strait</b>	Secretary	Present
<b>Patti Creel</b>	Assistant Secretary-Treasurer	Present

**Also present:**

George McAteer	Fire Chief
Mark Donovan	Assistant Chief of Operations
Ray Sidwell	Assistant Chief of Administration
Eric Bank	Assistant Chief of EMS
Jackie Harvey	Office Manager
Robin Brian	Asst. Office Manager

2. **To receive public comment.**

No public comment was made.

3. **To pay the District's invoices and expenses, including the approval of any ACH payments.**

Robin Brian presented the District's invoices for \$285,380.35. for approval by the board. Commissioner Fleming made a motion to approve the District's bills related to expenses incurred by the District since the previous meeting for \$285,380.35. Commissioner Creel seconded the motion, and the motion passed 5 - 0.

4. **To review, discuss and act on repair or acquisition of apparatus, equipment, technology and supplies.**

Chief Donovan reported that the Booster is progressing and no delivery date has been given. The boats have arrived, and he is trying to get a time table for delivery from Triad. No action was taken.

5. **To review, discuss and act on revisions to the District budget.**

No action taken.

6. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar.

No action taken.

7. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.

No action taken.

8. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.

No action taken.

9. To review, discuss and act regarding items discussed in closed session.

No action taken.

10. Adjournment.

Commissioner Creel made a motion to adjourn. Commissioner Fleming seconded the motion. There being no further business, the motion passed by a vote of 5 – 0, and the meeting adjourned at 5:17 p.m.

The foregoing minutes were passed and approved by the District Board of Commissioners on September 20, 2023.

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48**

By:



**SCOTT STRAIT**  
Secretary of the Board