

**MINUTES OF MARCH 1, 2023, MEETING
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48**

A meeting was duly called of Harris County Emergency Services District No. 48, held at the District Administration Building located at 21201 Morton Road, Katy, Texas 77449, on March 1, 2023.

- 1. The meeting was called to order at 5:04 p.m. by Sam Henderson Board President, who announced that a quorum was present. Those Commissioners present were:**

Sam Henderson	President	Present
Russell Solomon	Vice President	Absent
Mike Fleming	Treasurer	Present
Scott Strait	Secretary	Present
Patti Creel	Assistant Secretary-Treasurer	Present

Also present:

George McAteer	Fire Chief
Mark Donovan	Assistant Chief of Operations
Ray Sidwell	Assistant Chief of Administration
Machelle Richter	Chief of Logistics
Jackie Harvey	Office Manager
Robin Brian	Asst. Office Manager
David Manley	Legal Counsel
RaChele Hazel	RIT

- 2. To receive public comment.**

No public comment was made.

- 3. To receive a presentation from a representative of Allegiance Bank.**

Martin Montoya and Logan Thibodeaux from Stellar Bank presented what services are offered now that Allegiance Bank had merged and become Stellar Bank. Mr. Montoya spoke about CD investments, interest rates, and customer service. He also said that the District has paid no fees for five years due to it's balances. No action was taken.

- 4. To review, discuss and take action regarding any District financial institution matters.**

Commissioner Creel made a motion to move five million from the Revenue account at Stellar Bank to Texpool/TexClass. Commissioner Fleming seconded the motion. Motion passed 4-0.

5. To review, discuss and act on matters related to the renovation of Station 4.

Chief Machel Richter reported that station 4 was nearly ready for the crews. She explained the new bay doors were still on backorder but were still expected on 4/1/2023. Move-in for crews is still scheduled for the second week in March. The final pay app will be submitted for approval in early April. A Certificate of Substantial Completion of Work had been submitted by Construction Masters for signature. Commissioner Fleming made a motion to accept and sign the Substantial Completion of Work Certificate. Commissioner Creel seconded the motion. Motion passed 4-0.

6. To review, discuss and act on the acquisition of apparatus, equipment, technology and supplies related to the operation of the District's fire stations, apparatus, or equipment.

Chief Mark Donovan reported that the new Booster is in the suspension shop, all parts have been received, and completion is projected for four to six weeks. No action was taken.

7. To pay the District's invoices and expenses, including the approval of any ACH payments.

Robin Brian presented the District's invoices for \$507,494.28. for approval by the board. Commissioner Fleming made a motion to approve the District's bills related to expenses incurred by the District since the previous meeting for \$507,494.28. Commissioner Creel seconded the motion, and the motion passed 4-0. Discussion took place over the IRS tax bill and it was decided to continue the investigation with Isolved, but the amount was approved to pay.

8. To review, discuss and act on revisions to the District budget.

Item tabled.

9. To review, discuss and take action to approve the purchase of two (2) Zodiac Milpro water rescue boats.

Chief Donovan gave a report on the acquisition of two Zodiac Milpro water rescue boats. He stated the trailers we own are compatible and our motors. The price has been brought down to \$39,515.00. Discussion followed. Commissioner Fleming made a motion to proceed with the purchase of two Zodiac Milpro water rescue boats. Commissioner Creel seconded the motion. Motion passed 4-0.

- 10. To review, discuss and take action to engage the services of Johnson Controls Fire Protection LP to conduct fire alarm system(s) and fire extinguisher inspections to all District facilities as required by the Harris County Fire Marshal.**

Chief Richter presented the standard renewal contract for Johnson Fire Control. Commissioner Creel made a motion to renew the contract with Johnson Fire Control. Commissioner Fleming seconded the motion. Motion passed 4-0.

- 11. To review, discuss and take action to approve the offer received for the sale of the District Rescue truck.**

Chief Sidwell reported that Bexar County ESD 12 had come and looked at the Rescue Truck. They came to an offer of \$210,000.00. Chief Sidwell called Chairman Henderson and discussed it with him, and he said to go ahead and accept the offer. Commissioner Strait made a motion to sell the truck to Bear County ESD 12 for the price of \$210,000.00. Commissioner Creel seconded the motion. Motion passed 4-0.

A five-minute break was taken before the closed session at 6:16.

The Board went into Executive Session at 6:17 p.m. to discuss items 12 through 14.

- 12. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel.**

- 13. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.**

- 14. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.**

The Board came out of executive session at 7:12 p.m.

- 15. To review, discuss and act regarding items discussed in closed session.**

No action taken.

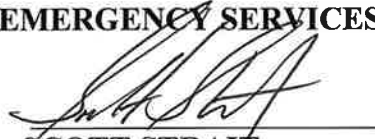
- 16. Adjournment.**

Commissioner Fleming made a motion to adjourn. Commissioner Creel seconded the motion. The adjournment occurred at 7:15 p.m.

The foregoing minutes were passed and approved by the District Board of Commissioners on April 19, 2023.

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48

By:

A handwritten signature in black ink, appearing to read "Scott Strait", is written over a horizontal line.

SCOTT STRAIT

Secretary of the Board