

**MINUTES OF NOVEMBER 2, 2022, MEETING
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48**

A meeting was duly called of Harris County Emergency Services District No. 48, held at the District Administration Building located at 21201 Morton Road, Katy, Texas 77449, on **November 2, 2022**.

The meeting was called to order at 5:00 p.m. by **Sam Henderson** Board President, who announced that a quorum was present. Those Commissioners present were:

Sam Henderson	President	Present
Russell Solomon	Vice President	Absent
Mike Fleming	Treasurer	Present
Scott Strait	Secretary	Absent
Patti Creel	Assistant Secretary Treasurer	Present

Also, present at the meeting:

George McAteer	District Fire Chief
Ray Sidwell	Assistant Chief of Administration
Eric Bank	Assistant Chief of EMS
Jackie Harvey	Office Manager
Matt Weber	Fleet Management Supervisor

To receive public comment.

No public comment was made.

To review, discuss and take action regarding matters related to the renovation of Station 4.

Chief Sidwell presented the third installment payment to Construction Masters of Houston for \$116,512.52 for approval. Commissioner Fleming made a motion to approve the third installment payment to Construction Masters of Houston for \$116,512.52. Commissioner Creel seconded the motion. The motion passed 3-0.

Chief Sidwell presented an allowance authorization for a stove at Station 4 for \$452.00. Discussion followed on options for the stove as it would be on back order till next year. Commissioner Fleming made a motion to authorize the allowance for \$452.00 for the ordering of the stove. Commissioner Creel seconded the motion. The motion passed 3-0.

To review, discuss and act on matters related to Ford Telematics Agreement

Matt Weber explained that with the Ford Telematics Agreement he will be able to go online and look at vehicle information. He will also be able to schedule repairs and track recalls of vehicles. This service is \$3,000.00 a year. Commissioner Fleming made a motion to move forward with the agreement, and pay the \$3,000.00 a year fee. Commissioner Creel seconded the motion. The motion passed 3-0.

To review, discuss and take action on acquisition of apparatus, equipment, technology and supplies related to the operation of the District's fire stations, apparatus or equipment.

Chief Sidwell informed the Board that he would like to hire Texas Fire Truck to sell the Rescue Truck. He explained this company sells fire vehicles and are competitive. Discussion followed. Commissioner Fleming made a motion to contract with Texas Fire Truck to sell the Rescue Truck. Commissioner Creel seconded the motion. The motion passed 3-0.

To review, discuss and act on the Authorization Agreement for Automatic Payment (ACH) with Turbine, Pump & Compressor.

Chief Sidwell presented that Chief Richter has been working with My Pipeline Supply to get 90% of the supplies for the stations delivered. They require a credit application to be signed. Chief Sidwell recommends that we go with this vendor, as it will save time, money, and resources. Commissioner Fleming made a motion to sign and approve the use of My Pipeline Supplies. Commissioner Creel seconded the motion. The motion passed 3-0.

To pay the District's invoices and expenses including the approval of any ACH payments.

Jackie Harvey presented the District's invoices for \$1,400,676.92 for approval by the board. Commissioner Fleming made a motion to approve the District's bills related to expenses incurred by the District since the previous meeting for \$1,400,676.92. Commissioner Creel seconded the motion, and the motion passed 3-0.

To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar.

No closed session was called.

To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.

No closed session was called.

To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.

No closed session was called.

To review, discuss and act regarding items discussed in closed session.

No closed session was called.

To review, discuss, amend, propose and/or adopt District's budget(s).

No Action.

Adjournment.

Commissioner Fleming made a motion to adjourn. Commissioner Creel seconded the motion. The adjournment occurred at 5:46 p.m. by Chairman Sam Henderson.

The foregoing minutes were passed and approved by the District Board of Commissioners on December 21, 2022.

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48

By: 
SCOTT STRAIT
Secretary of the Board