

**MINUTES OF AUGUST 3, 2022, MEETING**  
**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48**

A meeting was duly called of Harris County Emergency Services District No. 48, held at the District Administration Building located at 21201 Morton Road, Katy, Texas 77449, on Wednesday, August 3, 2022.

**CALL MEETING TO ORDER AND ESTABLISH A QUORUM.**

The meeting was called to order at 5:05 p.m. by **Sam Henderson**, Board President, who announced that a quorum was present. Those Commissioners present were:

<b>Sam Henderson</b>	Present
<b>Russell Solomon</b>	Present
<b>Michael Fleming</b>	Present
<b>Scott Strait</b>	Present
<b>Pattie Creel</b>	Present

Also present at the meeting were Fire Chief, George McAteer, Assistant Chief of EMS, Eric Bank, Assistant Chief of Administration, Ray Sidwell, Business Manager, Walla Almasri, Office Manager, Jackie Harvey, and other ESD Members. Also present was District Attorney David Manley, HR Rachele Parker, and Tim Krause with TCDRS.

**TO RECEIVE PUBLIC COMMENT.**

No public comment was made.

**TO RECEIVE A PRESENTATION FROM TIM KRAUSE OF TCDRS AND TAKE ANY ACTION RELATED TO SAME.**

Mr. Tim Krause with TCDRS gave his presentation about the District's TCDRS plan and how it works. No Action taken.

**TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING MATTERS RELATED TO THE RENOVATION OF STATION 4.**

Chief Sidwell discussed the renovation of Station 4 and reported Tower 4 is being moved to Station 1. Chief Richter is currently working on coordinating the movers. I have two (2) documents that need to be signed tonight. Mr. **Solomon** made a motion to sign the flooring agreement for Station 4 and approve the contingency allowance for the storage containers. Ms. **Fleming** seconded the motion. The motion passed 5 to 0.

**TO REVIEW, DISCUSS, AND TAKE ACTION ON ACQUISITION OF APPARATUS, EQUIPMENT, TECHNOLOGY AND SUPPLIES RELATED TO THE OPERATION OF THE DISTRICT'S FIRE STATIONS, APPARATUS, OR EQUIPMENT.**

The Push in Ceremony will be held tomorrow, Thursday, August 4, 2022, at 10:00 a.m. at Station 5. Engine 1 is in service. The new Ladder 3 is expected to be in service Monday, August 15, 2022. The Command Staff has been in communication with Siddons Martin about the Booster and they have said that there is nothing available.

**TO PAY THE DISTRICT'S INVOICES AND EXPENSES INCLUDING THE APPROVAL OF ANY ACH PAYMENTS.**

Ms. Harvey presented the Board with the District bills. Mr. **Fleming** made a motion to approve payment of the District bills related to expenses incurred by the District since the previous meeting for \$389,087.03. Mr. **Solomon** seconded the motion. The motion passed 5 to 0.

**TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION, SETTLEMENT OFFERS OR ON MATTERS WHICH REQUIRE CONFIDENTIALITY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR.**

No action.

**TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS.**

The Board went into Executive Session at 6:30 to discuss personnel matters. The Board came out of Executive Session at 8:24 P.M.

**TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING ANY DISTRICT PERSONNEL MATTERS.**

No action.

**TO REVIEW, DISCUSS, AMEND, PROPOSE AND/OR ADOPT DISTRICT'S BUDGET(S).**

This item was rescheduled for a Special meeting to take place on August 11, 2022.

**ADJOURNMENT.**

There being no further business before the Board, Mr. **Fleming**, made a motion, seconded by Mr. **Solomon** to adjourn. The motion passed 5 – 0 and the Board adjourned at 9:50 p.m.

The foregoing minutes were passed and approved by the Board of Commissioners on August 17, 2022.



**Scott Strait**  
District Secretary