

**MINUTES OF JULY 6, 2022, MEETING**  
**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48**

A meeting was duly called of Harris County Emergency Services District No. 48, held at the District Administration Building located at 21201 Morton Road, Katy, Texas 77449, on Wednesday, July 6, 2022.

**CALL MEETING TO ORDER AND ESTABLISH A QUORUM.**

The meeting was called to order at 5:00 p.m. by **Sam Henderson**, Board President, who announced that a quorum was present. Those Commissioners present were:

<b>Sam Henderson</b>	Present
<b>Russell Solomon</b>	Present
<b>Michael Fleming</b>	Present
<b>Scott Strait</b>	Present
<b>Pattie Creel</b>	Present

Also present at the meeting were Fire Chief, George McAteer, Assistant Chief of Fire, Mark Donovan, Assistant Chief of EMS, Eric Bank, Assistant Chief of Administration, Ray Sidwell, Division Chief of Logistics, Machel Richter, Business Manager, Walla Almasri, Office Manager, Jackie Harvey, and other ESD Members. Also present were District Employment Attorney David Manley.

**TO RECEIVE PUBLIC COMMENT.**

No public comment was made.

**TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING MATTERS RELATED TO THE RENOVATION OF STATION 4.**

Chief Richter discusses matters related to the renovation of Station 4. A meeting will be held with Martinez Architects, tomorrow, July 7, 2022, to discuss Station 4.

Chief Sidwell discussed the maintenance contract renewal with Johnson Controls.

Mr. **Solomon** made a motion to approve the maintenance contract renewal with Johnson Controls. Mr. **Fleming** seconded the motion. The motion passed 4 to 0 (Commissioner Creel came into the meeting after the motion).

**TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING THE PORTER ROAD EXPANSION.**

Item tabled.

**TO PAY THE DISTRICT'S INVOICES AND EXPENSES INCLUDING THE APPROVAL OF ANY ACH PAYMENTS.**

Mrs. Harvey presented the Board with the District bills. The Board reviewed and discussed the District bills.

Mr. **Fleming** made a motion to approve the District bills related to expenses incurred by the District since the previous meeting for \$617,350.06. Mrs. **Creel** seconded the motion. The motion passed 5 to 0.

**TO REVIEW AND DISCUSS THE DISTRICT'S BUDGET(S) AND TAKE ANY NECESSARY ACTION RELATED TO THE REVIEW.**

Item tabled.

**ADJOURNMENT.**

There being no further business before the Board, Mr. **Solomon**, made a motion, seconded by Mrs. **Creel** to adjourn. The motion passed 5 to 0 and the Board adjourned at 5:30 p.m.

The foregoing minutes were passed and approved by the Board of Commissioners on July 20, 2022.



---

**Scott Strait**  
District Secretary