

MINUTES OF MAY 4, 2022, MEETING
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48

A meeting was duly called of Harris County Emergency Services District No. 48, held at the District Administration Building located at 21201 Morton Road, Katy, Texas 77449, on Wednesday, May 4, 2022.

CALL MEETING TO ORDER AND ESTABLISH A QUORUM.

The meeting was called to order at 5:00 p.m. by **Bret Fossum**, Board President, who announced that a quorum was present. Those Commissioners present were:

Bret Fossum	Present
Marshall Kramer	Absent
Sam Henderson	Present
Russell Solomon	Present
Michael Fleming	Present

Also present at the meeting were District Fire Chief George McAteer, Assistant Chief of Fire, Mark Donovan, Assistant Chief of EMS, Eric Bank, Division Chief of Logistics, Mabelle Richter, Business Manager, Walla Almasri, and Office Manager, Jackie Harvey.

TO RECEIVE PUBLIC COMMENT.

No public comment was made.

TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING MATTERS RELATED TO THE RENOVATION OF STATION 4.

Chief Richter discussed matters related to the renovation of Station 4.

Design Activities:

- Bids received on May 3, 2022.

Anticipated Activities:

- Updating on drawing set to include chosen alternates.

Contract:

- Bids received on Tuesday, May 3, 2022. ESD to review and provide Martinez Architects a response on which alternates to proceed with. Documents will then be updated according to which are chosen.

ALTERNATE OPTIONS:

- ALTERNATE 1 - MTL. PANEL TO BE ADDED TO UNDERSIDE OF EXISTING CANOPY AND SOFTLIGHTS TO BE RECESSED INTO PANEL.
- ALTERNATE 2 - (GENERAL) REPAINT ALL EXTERIOR TRIM ONLY.

- ALTERNATE 3 – REPLACE ALL EXISTING EXTERIOR LIGHT FIXTURES TO LED.
- ALTERNATE 4 – ALL EXTERIOR PAINT TO BE REDONE.
- ALTERNATE 5 – FULL BUILDING REPLACEMENT, NEW VINYL SQUARE TILES.
- ALTERANTE 6 – FULL BUILDING REPAINT (INTERIOR).

Mr. **Henderson** made a motion to approve Alternate Options #3 through #6 and notify Martinez Architects. Mr. **Solomon** seconded the motion. Chairman **Fossum** next called for a vote and the motion passed by a vote of 4 to 0.

TO PAY THE DISTRICT’S INVOICES AND EXPENSES INCLUDING THE APPROVAL OF ANY ACH PAYMENTS.

Mrs. Harvey presented the Board with the District bills. The Board reviewed and discussed the District bills.

Mr. **Henderson** made a motion to approve the District bills related to expenses incurred by the District since the previous meeting for \$468,866.85. Mr. **Solomon** seconded the motion. Chairman **Fossum** next called for a vote and the motion passed by a vote of 4 to 0.

TO REVIEW AND DISCUSS THE DISTRICT’S BUDGET(S) AND TAKE ANY NECESSARY ACTION RELATED TO THE REVIEW.

Item tabled.

TO REVIEW, DISCUSS, AND TAKE ACTION TO APPROVE THE ZOLL MEDICAL CORPORATION REPLACEMENT CARDIAC MONITOR PURCHASE PLAN.

Chief Bank discussed to approve the Zoll Medical Corporation replacement cardiac monitor purchase plan. After discussion, Commissioner Fossum requested Chief Bank to have Attorney David Manley look over the contract.

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL.

The Board did not enter closed session to consult with legal counsel.

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS.

The Board did not enter closed session regarding any personnel matters.

TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING ANY PERSONNEL MATTERS.

The Board took no action regarding any personnel matters following closed session

ADJOURNMENT.

There being no further business brought before the Board nor any further public comment, Mr. **Henderson** made a Motion to adjourn the meeting at 5:25 p.m. Mr. **Solomon** seconded the motion. Chairman **Fossum** next called for a vote and the motion passed by a vote of 5 to 0.

The foregoing minutes were passed and approved by the Board of Commissioners on May 18, 2022.



Russell Solomon
District Secretary