

**MINUTES OF MARCH 2, 2022, MEETING**  
**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48**

A meeting was duly called of Harris County Emergency Services District No. 48, held at the District Administration Building located at 21201 Morton Road, Katy, Texas 77449, on Wednesday, March 2, 2022.

**CALL MEETING TO ORDER AND ESTABLISH A QUORUM.**

The meeting was called to order at 5:00 p.m. by **Marshall Kramer**, Vice President, who announced that a quorum was present. Those Commissioners present were:

<b>Marshall Kramer</b>	Present
<b>Sam Henderson</b>	Present
<b>Bret Fossum</b>	Absent
<b>Russell Solomon</b>	Present
<b>Michael Fleming</b>	Present

Also present at the meeting were District Fire Chief, George McAteer, Assistant Chief of Fire, Mark Donovan, Assistant Chief of EMS, Eric Bank, Assistant Chief of Administration, Ray Sidwell, Chief of Logistics, Machel Richter, Business Manager, Walla Almasri, and Office Manager, Jackie Harvey.

**TO RECEIVE PUBLIC COMMENT.**

No public comment was made.

**TO REVIEW AND TAKE ACTION TO CANCEL THE ELECTION.**

Mr. **Henderson** made a motion to cancel the election due to no candidates opposing the incumbents. Mr. **Solomon** seconded the motion. Chairman **Kramer** next called for a vote and the motion passed by a vote of 4 to 0.

**TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING MATTERS RELATED TO THE RENOVATION OF STATION 4.**

Mr. **Solomon** made a motion to approve and add Climatec to Station 4. Mr. **Henderson** seconded the motion. Chairman **Kramer** next called for a vote and the motion passed by a vote of 4 to 0.

Mr. **Henderson** made a motion to approve an exhaust removal system to be put in place at Station 4 and make this a standing requirement in the future for new builds inside Stations. Mr. **Solomon** seconded the motion. Chairman **Kramer** next called for a vote and the motion passed by a vote of 4 to 0.

**TO PAY THE DISTRICT'S INVOICES AND EXPENSES, INCLUDING THE APPROVAL OF ANY ACH PAYMENTS.**

Mrs. Harvey presented the Board with the District bills. The Board reviewed and discussed the District bills.

Mr. **Henderson** made a motion to approve the District bills related to expenses incurred by the District since the previous meeting for \$349,553.16. Mr. **Solomon** seconded the motion. Chairman **Kramer** next called for a vote and the motion passed by a vote of 4 to 0.

**TO REVIEW AND DISCUSS THE DISTRICT'S BUDGET(S) AND TAKE ANY NECESSARY ACTION RELATED TO THE REVIEW.**

Item tabled.

**TO REVIEW, DISCUSS, AND TAKE ACTION ON OBTAINING WATER SERVICE TO THE DISTRICT'S PORTER ROAD PROPERTY.**

Chief Donovan discussed obtaining water service to the District's Porter Road property. Chief Donovan requested permission from the Board to reach out to Harris County Precinct 4, Commissioner Jack Cagle, to obtain water and sewer services during the construction of Porter Road.

Mr. **Solomon** made a motion to approve approaching Harris County Commissioners Court for the water at Porter Road. Mr. **Henderson** seconded the motion. Chairman **Kramer** next called for a vote and the motion passed by a vote of 4 to 0.

**TO REVIEW, DISCUSS, AND TAKE ACTION TO RENEW THE ANNUAL SERVICE AGREEMENTS WITH JOHNSON CONTROLS RELATED TO FIRE AND LIFE SAFETY SERVICES.**

Mr. **Henderson** made a motion to approve and renew the annual service agreements with Johnson Controls related to fire and life safety services. Mr. **Fleming** seconded the motion. Chairman **Kramer** next called for a vote and the motion passed by a vote of 4 to 0.

**TO REVIEW, DISCUSS, AND TAKE ACTION TO RENEW THE ANNUAL SERVICE AGREEMENTS WITH ATSI FOR TECHNICAL SUPPORT FOR THE DISTRICT'S PHONE SYSTEMS.**

Mr. **Solomon** made a motion to approve and renew the annual service agreements with ATSI for technical support for the District's phone systems. Mr. **Fleming** seconded the motion. Chairman **Kramer** next called for a vote and the motion passed by a vote of 4 to 0.

**TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL.**

The Board did not enter closed session to consult with legal counsel.

**TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.072 TO DELIBERATE REGARDING REAL ESTATE MATTERS.**

The Board did not enter closed session regarding any real estate matters.

**TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS.**

The Board did not enter closed session regarding any personnel matters.

**TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING ANY PERSONNEL MATTERS.**

The Board took no action regarding any personnel matters following closed session

**TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING DISTRICT REAL ESTATE MATTERS.**

The Board took no action regarding any real estate matters following closed session

**ADJOURNMENT.**

There being no further business brought before the Board nor any further public comment, Mr. **Henderson** made a Motion to adjourn the meeting at 5:27 p.m. Mr. **Solomon** seconded the motion. Chairman **Kramer** next called for a vote and the motion passed by a vote of 4 to 0.

The foregoing minutes were passed and approved by the Board of Commissioners on May 18, 2022.



\_\_\_\_\_  
**Russell Solomon**  
District Secretary