

**MINUTES OF AUGUST 4, 2021, MEETING
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48**

A meeting was duly called of Harris County Emergency Services District No. 48, held at the District Administration Building located at 21201 Morton Road, Katy, Texas 77449, on Wednesday, August 4, 2021.

CALL MEETING TO ORDER AND ESTABLISH A QUORUM.

The meeting was called to order at 6:00 p.m. by **Bret Fossum**, Vice President, who announced that a quorum was present. Those Commissioners present were:

Marshall Kramer	Present
Sam Henderson	Present
Bret Fossum	Present
Russell Solomon	Present
Michael Fleming	Present

Also present at the meeting were District Fire Chief, George McAteer, Assistant Chief of EMS, Eric Bank, Assistant Chief of Suppression, Brett Ellis, Assistant Chief of Administration, Ray Sidwell, District Chief, Scott Strait, Division Chief of Logistics, Machel Richter, Business Manager, Walla Almasri, and Office Manager, Jackie Tobar. Also, present Ira Coveler, the District's legal counsel with the law firm of Coveler & Peeler, Human Resources Director, RaChele Parker with RIT Management and other Members of the Department.

TO RECEIVE PUBLIC COMMENT.

No public comment was made.

TO PAY THE DISTRICT'S INVOICES AND EXPENSES, INCLUDING THE APPROVAL OF ANY PAY APPLICATIONS OR ACH PAYMENTS.

Ms. Tobar presented the Board with the District bills. The Board reviewed and discussed the District bills.

Mr. **Henderson** made a motion to approve the District bills related to expenses incurred by the District since the previous meeting for \$345,143.92. Mr. **Solomon** seconded the motion. Chairman **Fossum** next called for a vote and the motion passed by a vote of 5 to 0.

TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING ADOPTING A NEW COMPENSATION SCHEDULE FOR THE DISTRICT'S EMPLOYEES.

Chief Sidwell and Chief McAteer discussed the new compensation schedule for the District's employees with the Board, but no action was taken at this time. The Board, Chief Sidwell and Chief McAteer are continuing to refine the new compensation schedule for the District's employees.

TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING MATTERS RELATED TO DISPATCHING THE DEPARTMENT TO CALLS FOR SERVICE, INCLUDING ENTERING INTO AN AGREEMENT WITH HARRIS-FORT BEND ESD 100 FOR DISPATCH SERVICES.

Chief Strait discussed matters related to dispatching the Department to calls for service, including entering into an agreement with Harris-Fort Bend ESD No. 100 for dispatch services.

Mr. **Solomon** made a motion to approve entering into an agreement with Harris-Fort Bend ESD No. 100 for dispatch services. Mr. **Kramer** seconded the motion. Chairman **Fossum** next called for a vote and the motion passed by a vote of 5 to 0.

TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING ENTERING INTO AN AGREEMENT WITH TER SEPTIC SITE & UTILITIES LLC FOR THE MAINTENANCE AND SERVICING OF THE DISTRICT'S SEPTIC SYSTEM AT THE MORTON ROAD COMPLEX.

Chief Richter presented the different contract options received from TER Septic Site & Utilities LLC for the maintenance and servicing of the District's septic system at the Morton Road Complex. Mr. Coveler reviewed with the Board the different options being presented and the different obligations of the District based upon the level of service and warranty selected by the Board.

Following the discussion, Mr. **Solomon** made a motion to approve entering into an agreement with TER Septic Site & Utilities LLC for the warranty, maintenance and servicing of the District's septic system at the Morton Road Complex. Mr. **Henderson** seconded the motion. Chairman **Fossum** next called for a vote and the motion passed by a vote of 5 to 0.

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL.

The Board entered Closed Session at 6:52 p.m. and returned to Open Session at 7:10 p.m.

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.072 TO DELIBERATE REGARDING REAL ESTATE MATTERS.

The Board did not exercise the option of Closed Session regarding real estate matters.

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS.

The Board did not exercise the option of Closed Session regarding real estate matters.

TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING ANY DISTRICT PERSONNEL MATTERS.

No action taken.

TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING DISTRICT REAL ESTATE MATTERS.

No action taken.

ADJOURNMENT.

There being no further business brought before the Board nor any further public comment, Mr. **Henderson** made a Motion to adjourn the meeting at 7:11 p.m. Mr. **Solomon** seconded the motion. Chairman **Fossum** next called for a vote and the motion passed by a vote of 5 to 0.

The foregoing minutes were passed and approved by the Board of Commissioners on October 20, 2021.



Russell Solomon
District Secretary