

**MINUTES OF AUGUST 4, 2021, SPECIAL MEETING  
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48**

A special meeting was duly called of Harris County Emergency Services District No. 48, held at the District Administration Building located at 21201 Morton Road, Katy, Texas 77449, on Wednesday, August 4, 2021.

**CALL MEETING TO ORDER AND ESTABLISH A QUORUM.**

The meeting was called to order at 7:12 p.m. by **Bret Fossum**, Vice President, who announced that a quorum was present. Those Commissioners present were:

<b>Marshall Kramer</b>	Present
<b>Sam Henderson</b>	Present
<b>Bret Fossum</b>	Present
<b>Russell Solomon</b>	Present
<b>Michael Fleming</b>	Present

Also present at the meeting were District Fire Chief, George McAteer, Assistant Chief of EMS, Eric Bank, Assistant Chief of Suppression, Brett Ellis, Assistant Chief of Administration, Ray Sidwell, District Chief, Scott Strait, Division Chief of Logistics, Machel Richter, Business Manager, Walla Almasri, and Office Manager, Jackie Tobar. Also, present Ira Coveler, the District's legal counsel with the law firm of Coveler & Peeler, Human Resources Director, RaChele Parker with RIT Management and other members of the Department.

**TO RECEIVE PUBLIC COMMENT.**

No public comment was made.

**TO PROPOSE THE DISTRICT 2022 BUDGET.**

Mr. **Henderson** made a motion to approve the proposed District 2022 Budget. Mr. **Kramer** seconded the motion. Following the presentation and discussion of the matter, Chairman **Fossum** called for a vote and the motion passed by a vote of 5 to 0.

**TO PROPOSE THE DISTRICT 2021 TAX RATE.**

Mr. Coveler review the tax setting process for 2021 with the Board and reviewed the District's tax rate scenarios with the Board. The Board and Department management team discussed the tax rate scenarios and the costs and implications of each modeled rate. Following the discussion Mr. **Henderson** made a motion to approve the proposed District 2021 Tax Rate at \$.10/\$100-dollar appraisal. Mr. **Solomon** seconded the motion. Chairman **Fossum** next called for a vote and the motion passed by a vote of 5 to 0.

**TO SCHEDULE A PUBLIC HEARING REGARDING THE DISTRICT'S 2021 TAX RATE AND THE DATE OF THE MEETING TO ADOPT.**

Mr. Coveler discussed that the Board would need to set a public hearing regarding the District's 2021 tax rate on Wednesday, August 18, 2021, at 6:00 p.m., and would need to adopt the District's tax rate that evening as well. The Board and others present reviewed their calendars. Following the review Mr. **Henderson** made a motion to set a public hearing regarding the District's 2021 tax rate on Wednesday, August 18, 2021, at 6:00 p.m., and to set the District's adoption meeting at that time as well. Mr. **Solomon** seconded the motion. Chairman **Fossum** next called for a vote and the motion passed by a vote of 5 to 0.

**TO REVIEW AND TAKE ACTION ON MATTERS RELATING TO AN ELECTION TO BE HELD ON NOVEMBER 2, 2021:**

- a. Approve an Order of Election under Texas Tax Code Section 26.07.
- b. To review and take action to hold an election jointly with other jurisdictions.
- c. To review and take action to contract with Harris County Elections Office for election services.
- d. To consider and take action on such other Orders, Resolutions, and related matters as required or appropriate to call for the District election.

As the proposed 2021 Tax Rate exceed the Voter Approval Tax Rate, Mr. **Henderson** made a Motion, seconded by Mr. **Solomon** to call for an election on November 2, 2021, to approve an Order of Election under Texas Tax Code §26.07, to take necessary action to hold an election jointly with other jurisdictions, to take action to enter into a contract with the Harris County Elections Office for election services, and to call for the District election. Following the presentation and discussion of the matter, Chairman **Fossum** called for a vote and the motion passed by a vote of 5 to 0.

**ADJOURNMENT.**

Mr. **Henderson** made a motion to adjourn the meeting. Mr. **Solomon** seconded the motion. Chairman **Fossum** called for a vote and the motion passed by a vote of 5 to 0. The meeting adjourned at 7:25 p.m.

The foregoing minutes were passed and approved by the Board of Commissioners on October 20, 2021.



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**Russell Solomon**  
District Secretary