

MINUTES OF JULY 7, 2021, MEETING
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48

A meeting was duly called of Harris County Emergency Services District No. 48, held at the District Administration Building located at 21201 Morton Road, Katy, Texas 77449, on Wednesday, July 7, 2021.

CALL MEETING TO ORDER AND ESTABLISH A QUORUM.

The meeting was called to order at 6:00 p.m. by **Bret Fossum**, Vice President, who announced that a quorum was present. Those Commissioners present were:

Marshall Kramer	Present
Sam Henderson	Present
Bret Fossum	Present
Russell Solomon	Present
Michael Fleming	Present

Also present at the meeting were District Fire Chief George McAteer, Assistant Chief of EMS Eric Bank, Assistant Chief of Suppression Brett Ellis, Assistant Chief of Administration Ray Sidwell, Division Chief of Logistics Machel Richter, Community Paramedic Joe Casciotti, Business Manager Walla Almasri and Office Manager Jackie Tobar. Also, present Ira Coveler, the District's legal counsel with the law firm of Coveler & Peeler, RaChele Parker with RIT Management and Richard Fletcher, Vice President of HdL Companies.

TO RECEIVE PUBLIC COMMENT.

No public comment was made.

TO PAY THE DISTRICT'S INVOICES AND EXPENSES, INCLUDING THE APPROVAL OF ANY PAY APPLICATIONS OR ACH PAYMENTS.

Ms. Tobar presented the Board with the District bills. The Board reviewed and discussed the District bills.

Mr. **Henderson** made a motion to approve the District bills related to expenses incurred by the District since the previous meeting for \$282,387.12. Mr. **Solomon** seconded the motion. The motion passed 5 to 0.

TO REVIEW AND DISCUSS APPRAISAL VALUES OF THE DISTRICT.

District's legal counsel, Mr. Coveler, is waiting on the tax office for further information.

TO RECEIVE A PRESENTATION FROM HDL COMPANIES.

Vice President, Richard Fletcher with HdL Companies, gave a presentation for Sales Tax Administration Services.

TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING ADOPTING A NEW COMPENSATION SCHEDULE FOR THE DISTRICT'S EMPLOYEES.

Chief McAteer discussed adopting a new compensation schedule for the District's employees.

TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING MATTERS RELATED TO DISPATCHING THE DEPARTMENT TO CALLS FOR SERVICE.

Item tabled.

TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING REPAIRS TO THE MORTON ROAD SEPTIC AND WATER SYSTEM.

Chief Richter discussed the Morton Road septic and water system. Chief Richter stated that the entire septic line is being replaced.

TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING THE DISTRICT'S SALES TAX CONSULTANT.

Mr. **Kramer** made a motion to engage HdL Companies as the District's Sales Tax consultant. Mr. **Solomon** seconded the motion. The motion passed 5 to 0.

Mr. **Solomon** made a motion to terminate SRI Sales Tax consultant. Mr. **Fleming** seconded the motion. The motion passed 5 to 0.

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL.

The Board entered into Executive Session at 8:09 p.m., to consult with District legal counsel. The Board exited closed session at 8:48 p.m.

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS.

The Board entered into Executive Session at 7:19 p.m., to discuss personnel matters with Joseph Casciotti. The Board exited closed session to discuss personnel matters at 8:08 p.m.

TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING ANY PERSONNEL MATTERS.

The Board did not take any action regarding personnel matters following closed session.

ADJOURNMENT.

Mr. **Henderson** made a motion to adjourn the meeting. Mr. **Solomon** seconded the motion. The motion passed 5 to 0. The meeting adjourned at 8:49 p.m.

The foregoing minutes were passed and approved by the Board of Commissioners on July 21, 2021.



Russell Solomon
District Secretary