

MINUTES OF MAY 5, 2021, MEETING
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48

A meeting was duly called of Harris County Emergency Services District No. 48, held at the District Administration Building located at 21201 Morton Road, Katy, Texas 77449, on Wednesday, May 5, 2021.

CALL MEETING TO ORDER AND ESTABLISH A QUORUM.

The meeting was called to order at 6:00 p.m. by **Marshall Kramer**, President, who announced that a quorum was present. Those Commissioners present were:

Marshall Kramer	Present
Sam Henderson	Present
Bret Fossum	Present
Russell Solomon	Absent
Michael Fleming	Present

Also present at the meeting were District Interim Fire Chief, John Paetow, Assistant Chief of EMS Eric Bank, Assistant Chief of Administration Ray Sidwell, District Chief Scott Strait, Business Manager Walla Almasri and Office Manager Jackie Tobar.

TO RECEIVE PUBLIC COMMENT.

No public comment was made.

TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING THE DISTRICT'S BANK ACCOUNTS.

Chief Sidwell discussed closing the Allegiance Bank account that encountered fraud.

Mr. **Henderson** made a motion to approve the closing of the account that encountered fraud with Allegiance Bank. Mr. **Fossum** seconded the motion. The motion passed 4 to 0.

TO PAY THE DISTRICT'S INVOICES AND EXPENSES, INCLUDING THE APPROVAL OF ANY ACH PAYMENTS.

Mr. **Henderson** made a motion to approve the District bills related to expenses incurred by the District since the previous meeting for \$403,300.98. Mr. **Fossum** seconded the motion. The motion passed 4 to 0.

TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING MATTERS RELATED TO DISPATCHING THE DEPARTMENT TO CALLS FOR SERVICE.

Chief Strait discussed the matter related to dispatching the Department's calls for service. Harris-Fort Bend ESD No. 100 which contracts with Community Fire Department to provide fire and EMS services to the community is planning to build a dispatch center. For the time being, they are in preparations to set up a temporary site. HCESD No. 48's contingency backup plan, if we decide not to go with Community Fire Departments' dispatch, is to join the Cy-Fair Fire Department's dispatch. Harris county 911 is requesting a Commitment Letter from our organization along with other neighboring Fire Departments.

Commissioner Fossum presented the question to Chief Strait if there was anything that the District will need to be looking into regarding equipment. Chief Strait stated that a meeting would be held with Community Fire Department to discuss costs and what each Fire Department is willing to put in.

ESD Commissioner Dale Terry, President of Harris-Fort Bend Emergency Services District No. 100 (“ESD 100”), discussed with the Board the communications center ESD 100 is putting together to handle dispatching on the West and Southwest ends of Harris County and their desire for the District become a customer of ESD 100 to dispatch the District’s fire and EMS calls

TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING REPAIRS TO THE MORTON ROAD SEPTIC AND WATER SYSTEMS.

Chief Sidwell discussed the repairs to the Morton Road septic and water system. Christensen Building Group has been made aware of the third-party vendor. They identified a belly in the new line and are discussing with Grey Mechanical how to proceed and what the District’s options are. The Change Order 2 is ready to be signed minus the Christensen Building Group supervision charge. Chief Richter is still waiting on a response from Christensen Building Group on the matter. Making this payment will allow Christensen Building Group to pay TER for the work they have completed.

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL OR TO DISCUSS SALES TAX MATTERS AS PERMITTED BY TAX CODE §323.3022.

The Board did not enter closed session to consult with legal counsel.

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.072 TO DELIBERATE REGARDING REAL ESTATE MATTERS.

The Board did not enter closed session to discuss real estate matters.

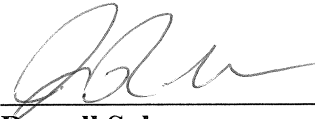
TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING ANY PERSONNEL MATTERS.

The Board entered into Closed Session at 6:31 p.m., to consult with Chief John Paetow. Following the meeting with Chief Paetow, Assistant Chief Ray Sidwell, Business Manager Walla Almasri and Office Manager Jackie Tobar joined the Board in closed session to discuss personnel issues with the Board. The Board exited Closed Session at 8:00 p.m.

ADJOURNMENT.

There being no further business brought before the Board nor any further public comment, Mr. **Henderson** made a Motion to adjourn the meeting at 8:02 p.m. Mr. **Fleming** seconded the Motion. The Motion passed 4 to 0.

The foregoing minutes were passed and approved by the Board of Commissioners on October 20, 2021.

A handwritten signature in black ink, appearing to read 'RS', is written above a horizontal line.

Russell Solomon
District Secretary