

**MINUTES OF MARCH 3, 2021, MEETING
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48**

A meeting was duly called of Harris County Emergency Services District No. 48, held at the District Administration Building located at 21201 Morton Road, Katy, Texas 77449, on Wednesday, March 3, 2021.

CALL MEETING TO ORDER AND ESTABLISH A QUORUM.

The meeting was called to order at 6:00 p.m. by **Marshall Kramer**, President, who announced that a quorum was present. Those Commissioners present were:

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|------------------------|---------|
| Marshall Kramer | Present |
| Sam Henderson | Present |
| Bret Fossum | Present |
| Russell Solomon | Present |
| Michael Fleming | Present |

Also present at the meeting were District Interim Fire Chief, John Paetow, Assistant Chief of EMS; Eric Bank, Assistant Chief of Administration; Ray Sidwell, Division Chief of Logistics, Machel Richter, Business Manager, Walla Almasri, Office Manager Jackie Tobar and Chief of Suppression Training, Glen Trahan. Ira Coveler, the District's legal counsel with the law firm of Coveler & Peeler was also present.

TO RECEIVE PUBLIC COMMENT.

No public comment was made.

TO PAY THE DISTRICT'S INVOICES AND EXPENSES, INCLUDING THE APPROVAL OF ANY ACH PAYMENTS.

Ms. Tobar presented the Board with the District bills. The Board reviewed and discussed the District bills.

Mr. **Henderson** made a motion to approve the District bills related to expenses incurred by the District since the previous meeting for \$387,872.71. Mr. **Fossum** seconded the motion. The motion passed 5 to 0.

TO REVIEW, DISCUSS, AND TAKE ACTION ON ESTABLISHING A NEW CAPTAIN RANK IN THE EMS DIVISION OF THE DEPARTMENT.

Chief Bank stated that the new Captain rank in the EMS Division was already approved during budget season.

TO RECEIVE AN EQUIPMENT, APPARATUS, AND FACILITIES REPORT AND TAKE ANY NECESSARY ACTION RELATED TO THE REPORT.

Chief Sidwell discussed the following. A claim was filed with VFIS on March 3, 2021, regarding Booster 3. VFIS will be sending an appraiser out to make an evaluation. They will cover the cost of the initial engine teardown. If they find the problem to be normal wear & tear, the District will be responsible for the remaining cost to repair or replace the failure.

TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING THE MORTON ROAD DETENTION IMPROVEMENT PROJECT.

Chief Sidwell discussed the Morton Road detention project. There have been several conference calls with Eco Services and Jacob's Engineering to discuss the FlexTerra product and its installation on the pond's slopes. Eco Services has guaranteed the product not to wash out as long as the proposed soil amendments are made at our expense. The proposal for the necessary soil amendments is \$10,075.27.

Mr. **Henderson** made a motion to approve the amount of \$10,075.27 and proceed with Eco Services' contract changes. Mr. **Fossum** seconded the motion. The motion passed 5 to 0.

TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING REPAIRS TO THE MORTON ROAD SEPTIC AND WATER SYSTEMS.

Chief Richter gave an update on the Morton Road septic and water system. Chief Richter stated that she is currently waiting on the second change order for \$25,000.00.

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL.

The Board enter closed session at 6:21 p.m., to consult with legal counsel.

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS.

The Board enter closed session at 7:03 p.m., to review personnel matters. The Board exited closed session at 7:54 p.m.


TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING ANY DISTRICT PERSONNEL MATTERS.

The Board did not take any action regarding any personnel matters following closed session.

ADJOURNMENT.

Mr. **Henderson** made a motion to adjourn the meeting. Mr. **Solomon** seconded the motion. The motion passed 5 to 0. The meeting adjourned at 7:55 p.m.

The foregoing minutes were passed and approved by the Board of Commissioners on April 21, 2021.

A handwritten signature in cursive script, appearing to read "Russell Solomon", written in black ink.

Russell Solomon
District Secretary