

**MINUTES OF FEBRUARY 3, 2021, MEETING
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48**

A meeting was duly called of Harris County Emergency Services District No. 48, held at the District Administration Building located at 21201 Morton Road, Katy, Texas 77449, on Wednesday, February 3, 2021.

CALL MEETING TO ORDER AND ESTABLISH A QUORUM.

The meeting was called to order at 5:00 p.m. by **Marshall Kramer**, President, who announced that a quorum was present. Those Commissioners present were:

Marshall Kramer	Present
Sam Henderson	Present
Bret Fossum	Present
Russell Solomon	Present
Michael Fleming	Present

Also present at the meeting were District Interim Fire Chief, John Paetow; Assistant Chief of EMS, Eric Bank; Assistant Chief of Operations, Brett Ellis; Assistant Chief of Administration, Ray Sidwell; Division Chief of Logistics, Machel Richter; Office Manager, Jackie Tobar; and Chief of Suppression Training, Glen Trahan.

TO RECEIVE PUBLIC COMMENT.

Chief Trahan discussed the following. Chief Trahan stated, "Our Porter location neighbor has cows, and they would like to bring them in to graze the grass. To do this, they would need to fence in the cows". This item was added to next month's meeting agenda to discuss in further detail.

TO PAY THE DISTRICT'S INVOICES AND EXPENSES, INCLUDING THE APPROVAL OF ANY ACH PAYMENTS.

Ms. Tobar presented the Board with the District bills. The Board reviewed and discussed the District bills.

Mr. **Henderson** made a motion to approve the District bills related to expenses incurred by the District since the previous meeting for \$190,479.61. Mr. **Fossum** seconded the motion. The motion passed 5 to 0.

TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING ENTERING INTO AN AGREEMENT WITH CROWDER COLLEGE TO PROVIDE ON-SITE SUPERVISION AND EVALUATION TO STUDENTS ENROLLED IN HEALTH SCIENCE EDUCATION PROGRAMS.

Chief Bank discussed Crowder College's agreement to provide on-site supervision and evaluation to students enrolled in health science education programs.

Chief Bank stated, "If nurses could do their Ambulance time here with the District through the college, it would help both the Harris Health UT program and the Department hire nurses as Part-Time Paramedics possibly."

Mr. **Solomon** made a motion to approve the agreement with Crowder College to provide on-site supervision and evaluation to students enrolled in health science education programs. Mr. **Fleming** seconded the motion. The motion passed 5 to 0.

TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING ENTERING INTO AN AGREEMENT WITH TELEFLEX LLC FOR INTRAOSSEOUS VASCULAR ACCESS PRODUCTS.

Chief Bank discussed entering into an agreement with Teleflex LLC for Intraosseous Vascular Access Products.

Chief Bank stated, “We are currently using Teleflex LLC. Their prices are going up, and it would be best to lock in a price with Teleflex. There is no required commitment from the District. We would continue to buy the products for four (4) years, at no minimum”. The District’s attorney is currently reviewing the contract.

Mr. **Solomon** made a motion to enter into an agreement with Teleflex LLC for Intraosseous Vascular Access Products. Mr. **Fossum** seconded the motion. The motion passed 5 to 0.

TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING ACQUIRING TWO (2) ADDITIONAL AMBULANCES FOR THE DISTRICT’S FLEET.

Chief Bank discussed acquiring two (2) additional ambulances for the District’s fleet.

Chief Bank stated, “The purchase amount is \$260,000.00 to replace the two (2) older Ambulances. Build time is about ten (10) months”. Chief Bank suggested to Commissioner Henderson that it would be best to pull from the District’s Reserve funds to pay for the Ambulances since the Budget is tight.

Mr. **Henderson** made a motion to purchase the two (2) Ambulances and requested Chief Sidwell to look into PNC Leasing. Mr. **Solomon** seconded the motion. The motion passed 5 to 0.

TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING THE MORTON ROAD DETENTION POND IMPROVEMENT PROJECT.

Chief Sidwell discussed the Morton Road Detention Pond project.

Chief Sidwell stated, “FEMA approved to pay half of the detention pond. We are using ECO Construction to fix the detention pond. The District’s portion cost is \$56,984.94.

Mr. **Henderson** made a motion to allow Chief Sidwell to proceed with the detention pond project. Mr. **Fleming** seconded the motion. The motion passed 5 to 0.

TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING REPAIRS TO THE MORTON ROAD SEPTIC AND WATER SYSTEMS.

Chief Richter discussed the repairs to the Morton Road septic and water systems.

Chief Richter stated, "We are 60% done with the septic project. We had issues with the risers and the subcontractor did not add stabilizing sand. Waiting to hear back from Christensen Group regarding this matter."

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL.

The Board did not enter closed session to consult with legal counsel.

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS.

The Board enter closed session at 5:29 p.m., to review personnel matters.

TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING ANY DISTRICT PERSONNEL MATTERS.

The Board did not take any action regarding any personnel matters following closed session.

TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING DISTRICT REAL ESTATE MATTERS.

The Board did not take any action regarding any real estate matters following closed session.

ADJOURNMENT.

Mr. **Henderson** made a motion to adjourn the meeting. Mr. **Solomon** seconded the motion. The motion passed 5 to 0. The meeting adjourned at 5:52 p.m.

The foregoing minutes were passed and approved by the Board of Commissioners on April 7, 2021.



Russell Solomon
District Secretary