

**MINUTES OF JANUARY 6, 2021, MEETING
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48**

A meeting was duly called of Harris County Emergency Services District No. 48, held at the District Administration Building located at 21201 Morton Road, Katy, Texas 77449, on Wednesday, January 6, 2021.

CALL MEETING TO ORDER AND ESTABLISH A QUORUM.

The meeting was called to order at 5:00 p.m. by **Marshall Kramer**, President, who announced that a quorum was present. Those Commissioners present were:

Marshall Kramer	Present
Sam Henderson	Present
Bret Fossum	Present
Russell Solomon	Present
Michael Fleming	Present (entered the meeting at the closed session at 5:22 p.m.)

Also present at the meeting were Assistant Chief of EMS, Eric Bank, Assistant Chief of Operations, Brett Ellis, Assistant Chief of Administration, Ray Sidwell, Division Chief of Logistics, Machel Richter, Business Manager, Walla Almasri, and Office Manager, Jackie Tobar.

TO RECEIVE PUBLIC COMMENT.

No public comment was made.

TO PAY THE DISTRICT'S INVOICES AND EXPENSES, INCLUDING THE APPROVAL OF ANY ACH PAYMENTS.

Ms. Tobar presented the Board with the District bills. The Board reviewed and discussed the District bills.

Mr. **Henderson** made a motion to approve the District bills related to expenses incurred by the District since the previous meeting for \$500,332.94. Mr. **Fossum** seconded the motion. The motion passed 4 to 0.

TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING MAINTENANCE OF THE MORTON ROAD SEPTIC AND WATER SYSTEMS.

Mr. **Henderson** made a motion to sign the contract to begin repairs for the Morton Road septic and water systems. Mr. **Solomon** seconded the motion. The motion passed 4 to 0.

TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING THE NOTICE RECEIVED FROM RICHARD A. MAJERES WITH ABIP CPAs & ADVISORS REGARDING THE TRANSITION OF THE DISTRICT'S BOOKKEEPING TO A NEW FIRM.

The Board briefly discussed the notice received from Richard A. Majeres with ABIP CPAs & Advisors regarding the transition of the District's bookkeeping to a new firm. No action was taken.

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL.

The Board did not enter closed session to consult with legal counsel.

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS.

The Board entered into Closed Session at 5:19 p.m., to discuss personnel matters. The Board exited Closed Session at 6:43 p.m.

TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING ANY PERSONNEL MATTERS.

The Board did not take any action following closed session.

ADJOURNMENT.

Mr. **Henderson** made a motion to adjourn the meeting. Mr. **Solomon** seconded the motion. The motion passed 5 to 0. The meeting adjourned at 6:44 p.m.

The foregoing minutes were passed and approved by the Board of Commissioners on February 24, 2021.



Russell Solomon
District Secretary