

**MINUTES OF OCTOBER 7, 2020, MEETING**  
**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48**

A regular meeting was duly called of Harris County Emergency Services District No. 48, held at the District Administration Building located at 21201 Morton Road, Katy, Texas 77449, on Wednesday, October 7, 2020.

**CALL MEETING TO ORDER AND ESTABLISH A QUORUM.**

The meeting was called to order at 6:00 p.m. by **Marshall Kramer**, President, who announced that a quorum was present. Those Commissioners present were:

<b>Marshall Kramer</b>	Present
<b>Sam Henderson</b>	Present
<b>Bret Fossum</b>	Present
<b>Russell Solomon</b>	Present
<b>Michael Fleming</b>	Present

Also present at the meeting were District Fire Chief, Jeffrey Hevey, Assistant Chief of EMS, Eric Bank, Assistant Chief of Operations, Brett Ellis, Assistant Chief of Administration, Ray Sidwell, Division Chief of Logistics, Mabelle Richter, Business Manager, Walla Almasri, and Office Manager, Jackie Tobar. Also, Ira Coveler, the District's legal counsel with the law firm of Coveler & Peeler. On the phone: Hieu Hart and Nick Konenna with Jacob's Engineering were also present.

**TO RECEIVE PUBLIC COMMENT.**

No public comment was made.

**TO PAY THE DISTRICT'S INVOICES AND EXPENSES, INCLUDING THE APPROVAL OF ANY PAY APPLICATIONS OR WIRE TRANSFERS.**

Ms. Tobar presented the Board with the District bills. The Board reviewed and discussed the District bills. No wire transfer was made.

Mr. **Henderson** made a motion to approve the District bills related to expenses incurred by the District since the previous meeting for \$326,434.98. Mr. **Fossum** seconded the motion. The motion passed 5 to 0.

**TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING NEEDED REPAIRS TO THE SEPTIC SYSTEM AT THE MORTON ROAD COMPLEX.**

Mr. Konenna and Mrs. Hart discussed the needed repairs to the septic system at the Morton Road Complex.

**TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL OR TO DISCUSS SALES TAX MATTERS AS PERMITTED BY TAX CODE §323.3022.**

The Board entered into Executive Session at 7:15 p.m. to discuss legal matters with District Counsel and concluded executive session at 8:20 p.m.

**TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.072 TO DELIBERATE REGARDING REAL ESTATE MATTERS.**

The Board did NOT enter into Executive Session to review real estate matters.

**TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS.**

The Board did NOT enter into Executive Session to discuss personnel matters.

**REVIEW AND TAKE ACTION ON DISTRICT REAL ESTATE MATTERS AND PERSONNEL MATTERS DISCUSSED IN CLOSED SESSION.**

No action was taken by the Board.

**ADJOURNMENT.**

Mr. **Henderson** made a motion to adjourn the meeting. Mr. **Solomon** seconded the motion. The motion passed 5 to 0. The meeting adjourned at 8:20 p.m.

The foregoing minutes were passed and approved by the Board of Commissioners on December 16, 2020.



---

**Russell Solomon**  
District Secretary