

**MINUTES OF AUGUST 5, 2020, MEETING  
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48**

A regular meeting was duly called of Harris County Emergency Services District No. 48, which was held at the District Administration Building located at 21201 Morton Road, Katy, Texas 77449, on Wednesday, August 5, 2020.

**CALL MEETING TO ORDER AND ESTABLISH A QUORUM.**

The meeting was called to order at 6:00 p.m. by **Bret Fossum**, Vice President, who announced that a quorum was present. Those Commissioners present were:

<b>Marshall Kramer</b>	Absent
<b>Sam Henderson</b>	Present
<b>Bret Fossum</b>	Present
<b>Russell Solomon</b>	Present
<b>Michael Fleming</b>	Present

Also present at the meeting were District Fire Chief, Jeffrey Hevey, Assistant Chief of EMS, Eric Bank, Assistant Chief of Operations, Brett Ellis, Assistant Chief of Administration, Ray Sidwell, Business Manager, Walla Almasri, Office Manager, Jackie Tobar, and Division Chief of Logistics, Machel Richter. Also, Ira Coveler, with the law firm of Coveler & Peeler, the District's legal counsel, and Amanda Coveler with RIT Management Group, were present.

**TO RECEIVE PUBLIC COMMENT.**

No public comment was made.

**TO PROPOSE THE DISTRICT'S 2021 BUDGET.**

Chief Sidwell discussed the District's 2021 Budget.

**TO PROPOSE THE DISTRICT 2020 TAX RATE.**

Mr. Coveler presented the District's 2020 Tax Rate.

Thereupon, Mr. **Henderson** made a motion to approve the 2020 District Tax Rate at \$0.099394, as presented. Mr. **Solomon** seconded the motion. The motion passed 4 to 0.

**TO SCHEDULE PUBLIC HEARINGS REGARDING THE DISTRICT'S 2020 TAX RATE AND THE DATE OF THE MEETING TO ADOPT.**

The Board will conduct a public hearing on the proposed 2020 tax rate on August 18, 2020 at 6:00 p.m. at 21201 Morton Road, Katy, Texas 77449.

The Board will take action on the proposed 2020 tax rate on August 18, 2020 at 6:00 p.m. at 21201 Morton Road, Katy, Texas 77449, following the public hearing.

**TO REVIEW, DISCUSS, AND TAKE ACTION TO PAY DISTRICT BILLS.**

Ms. Tobar presented the Board with the District bills. The Board reviewed and discussed the District bills. Mr. **Henderson** made a motion to approve the District bills related to expenses incurred by the District since the previous meeting for \$306,969.26. Mr. **Solomon** seconded the motion. The motion passed 4 to 0.

**TO RECEIVE A REPORT FROM ASSISTANT CHIEF OF EMS ERIC BANK REGARDING COVID-19 MATTERS IMPACTING THE DISTRICT AND TAKE ANY NECESSARY ACTION RELATED TO THE SAME.**

Chief Bank discussed the current COVID-19 status.

**TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING MATTERS RELATED TO THE IMPLEMENTATION OF THE FOURTH SHIFT FOR THE DISTRICT EMPLOYEES.**

Chief Ellis discussed the implementation of the fourth shift.

**TO REVIEW AND TAKE ACTION ON MINUTES OF PRIOR MEETINGS.**

Mr. Coveler presented the Minutes of prior meetings from April to July.

Mr. **Solomon** made a motion to accept the Minutes as presented, including corrections. Mr. **Fleming** seconded the motion. The motion passed 4 to 0.

**TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL ON MATTERS WHICH REQUIRE CONFIDENTIALITY.**

The Board entered into Executive Session at 7:27 p.m. to discuss legal matters with District Counsel and concluded executive session at 8:09 p.m.

**TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS.**

The Board did NOT enter into Executive Session to discuss personnel matters.

**TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING PERSONNEL MATTERS.**

No action was taken by the Board.

**ADJOURNMENT.**

Mr. **Henderson** made a motion to adjourn the meeting. Mr. **Solomon** seconded the motion. The motion passed 4 to 0. The meeting adjourned at 8:10 p.m.

The foregoing minutes were passed and approved by the Board of Commissioners on December 16, 2020.



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**Russell Solomon**  
District Secretary