

MINUTES OF SEPTEMBER 2, 2020, MEETING
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48

A regular meeting was duly called of Harris County Emergency Services District No. 48, which was held at the District Administration Building located at 21201 Morton Road, Katy, Texas 77449, on Wednesday, September 2, 2020.

CALL MEETING TO ORDER AND ESTABLISH A QUORUM.

The meeting was called to order at 6:00 p.m. by **Marshall Kramer**, President, who announced that a quorum was present. Those Commissioners present were:

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|------------------------|---------|
| Marshall Kramer | Present |
| Sam Henderson | Present |
| Bret Fossum | Present |
| Russell Solomon | Present |
| Michael Fleming | Present |

Also present at the meeting were District Fire Chief, Jeffrey Hevey, Assistant Chief of Operations, Brett Ellis, Assistant Chief of Administration, Ray Sidwell, Business Manager, Walla Almasri, and Office Manager, Jackie Tobar.

TO RECEIVE PUBLIC COMMENT.

No public comment was made.

TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING THE HARRIS COUNTY BASIC PLAN.

Chief Hevey discussed the Harris County Basic Plan. The idea is to sign, adopt, and embrace the plan, and once COVID-19 is over, to submit the plan to FEMA.

Mr. **Henderson** made a motion to allow Board President, Mr. Kramer, and Fire Chief, Jeff Hevey, to execute the Harris County Basic Plan. Mr. **Solomon** seconded the motion. The motion passed 5 to 0.

TO PAY THE DISTRICT'S INVOICES AND EXPENSES, INCLUDING THE APPROVAL OF ANY PAY APPLICATIONS OR WIRE TRANSFERS.

Ms. Tobar presented the Board with the District bills. The Board reviewed and discussed the District bills.

Mr. **Henderson** made a motion to approve the District bills related to expenses incurred by the District since the previous meeting for \$265,754.68. Mr. **Solomon** seconded the motion. The motion passed 5 to 0.

TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING PLANNING AN OPEN HOUSE EXHIBITION FOR NEW STATION 1.

A brief grand opening will be held on Wednesday, September 9, 2020, for the introduction of the new Station 1.

The Board discussed the 2020 Open House options due to COVID-19. No action was taken.

ADJOURNMENT.

Mr. **Henderson** made a motion to adjourn the meeting. Mr. **Solomon** seconded the motion. The motion passed 5 to 0. The meeting adjourned at 6:19 p.m.

The foregoing minutes were passed and approved by the Board of Commissioners on December 16, 2020.



Russell Solomon
District Secretary