

MINUTES OF OCTOBER 03, 2018, MEETING
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48

A special meeting was duly called of Harris County Emergency Services District No. 48, which was held at the District Administrative Building located at 21201 Morton Road, Katy, Texas 77449 on Wednesday, October 3, 2018.

CALL MEETING TO ORDER AND ESTABLISH A QUORUM.

The meeting was called to order at 6:07 p.m. by **Marshall Kramer**, President, who announced that a quorum was present. Those Commissioners present were:

Marshall Kramer	Present
Sam Henderson	Present
Bret Fossum	Present
Russell Solomon	Absent
Michael Fleming	Present

Also present at the meeting were Fire Chief and Emergency Management Director, Jeff Hevey, Assistant Chief of Administration, Tommy Westall, Assistant Chief of EMS, Eric Bank, Assistant Chief of Operations, Les Fulgham, Division Chief of Logistics, Ray Sidwell, HR Office Manager, Walla Mourad, Assistant Office Manager, Jackie Tobar, and other ESD Members.

TO REVIEW, DISCUSS, AND TAKE ACTION TO PAY DISTRICT BILLS.

Ms. Tobar presented the Board with the District bills. The Board reviewed and discussed the District bills. Mr. **Henderson** made a motion to approve the District bills related to expenses incurred by the District since the prior meeting. Mr. **Fossum** seconded the motion. The motion passed 3 to 0.

TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING THE DISTRICT'S 2019 BUDGET.

There was a town hall style interaction between the Board and the Members of the Department. A number of members spoke and presented their desires regarding the TCDRS Retirement plan for the District employees. There was discussion amongst the commissioners regarding the options and there were questions put to the Board by the membership regarding the TCDRS options available. Members also discussed employee raises, compensation, sick time and vacation time.

TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING AN AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH MARTINEZ ARCHITECTS, LLC.

Mr. Kramer discussed the request from Chief Sidwell, that the District be provided a completed set of as-built drawings prior to final payment to Martinez Architects. The Board reviewed the contract amendment previously reviewed by Ira Coveler District Counsel who was not present at the meeting. Following discussion Mr. **Fleming** made a motion to approve the contract amendment to provide the District with as-built drawings of the completed Station 1 project. Mr. **Fossum** seconded the motion. The motion passed 3 to 0.

TO REVIEW, DISCUSS, AND TAKE ACTION FOR THE SALE OR DISPOSAL OF SURPLUS AND/OR SALVAGE PROPERTY PURSUANT TO TEXAS LOCAL GOVERNMENT CODE, SUBCHAPTER D §263.151 ET. SEQ., INCLUDING, BUT NOT LIMITED TO VEHICLES AND RELATED EQUIPMENT FOR THE VEHICLES.

Mr. **Fossum** made a motion to allow Chief Sidwell to dispose of hoses, electronic equipment and old cameras from Station 4. Mr. **Fleming** seconded the motion. The motion passed 4 to 0. Chief Sidwell was advised that he could (1) transfer surplus items that were no longer of any value to the District to the Texas Forestry Service, (2) sell such property to other Emergency Services Districts or Fire Departments in Texas or (3) dispose of the items as salvage trash.

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS.

There was no need for closed session.

ADJOURNMENT.

Mr. **Henderson** made a motion to adjourn the meeting. Mr. **Fossum** seconded the motion. The motion passed 4 to 0. The meeting adjourned at 8:55 p.m.

The foregoing minutes were passed and approved by the Board of Commissioners on November 19, 2018.

Russell Solomon
District Secretary