

MINUTES OF MAY 31, 2018 WORKSHOP
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48

A workshop was duly called of Harris County Emergency Services District No. 48, which was held at the District Administrative Building located at 21201 Morton Road, Katy, Texas 77449 on Thursday, May 31, 2018.

CALL WORKSHOP TO ORDER AND ESTABLISH A QUORUM.

The workshop was called to order at 6:45 p.m. by **Marshall Kramer**, President, who announced that a quorum was present. Those Commissioners present were:

Marshall Kramer	Present
Sam Henderson	Absent
Bret Fossum	Present
Russell Solomon	Absent
Michael Fleming	Present

Also present at the workshop were Fire Chief and Emergency Management Director, Jeff Hevey, Assistant Chief of EMS, Eric Bank, Assistant Chief of Administration, Tommy Westall, Assistant Chief of Operations, Les Fulgham, Division Chief of Logistics, Ray Sidwell, Office Manager, Walla Mourad, Assistant Office Manager, Jackie Tobar, and other HCESD No. 48 Members.

TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING STRATEGIC PLANNING OBJECTIVES FOR THE DISTRICT.

Mr. Marshall Kramer discussed the Strategic Planning objectives for the District.

The planning will cover a fifteen (15) year projection of the District's needs and estimated assets. This is a chance for all HCESD No. 48 Members to help shape the future of HCESD No. 48. The Strategic Planning Objectives were broken down as follows: **1-3 Years/3-5 Years/5-10 Years/10-15 Years** in the following categories:

- Budget projections
- Staffing of Fire and EMS Apparatus
- New Fire Station 1
- Future Fire Station 6
- Protective PPE Clothing
- Health and Safety – medical screen and physicals; cancer prevention; heart disease screening, etc.
- Apparatus replacement schedule
- ISO Evaluation
- Future Training Facility
- Future Fire Station 2

- Staffing of new stations
- Full-Time Fire, Part-Time Fire, Volunteer Fire
- Apparatus replacement schedule
- Renovation of Fire Station 4 - \$1 million to \$1.5 million; more bedrooms, expand kitchen; expand living quarters; maintain current foot print. Expand apparatus bay to accommodate more apparatus.

Everyone present participated in a discussion regarding these matters.

ADJOURNMENT.

The workshop ended at 9:03 p.m.