

**MINUTES OF MARCH 7, 2018, MEETING**  
**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48**

A meeting was duly called of Harris County Emergency Services District No. 48, which was called for and held at 21201 Morton Road, Katy, Texas 77449 on Wednesday, March 7, 2018.

**CALL MEETING TO ORDER AND ESTABLISH A QUORUM.**

The meeting was called to order at 6:30 p.m. by **Marshall Kramer**, President, who announced that a quorum was present. Those Commissioners present were:

<b>Marshall Kramer</b>	Present
<b>Sam Henderson</b>	Present
<b>Bret Fossum</b>	Absent
<b>Russell Solomon</b>	Absent
<b>Michael Fleming</b>	Present

Also present at the meeting were Assistant Chief of Administration, Tommy Westall, Assistant Chief of Operations, Les Fulgham, Division Chief of Logistics, Ray Sidwell, HR Office Manager, Walla Mourad, and Assistant Office Manager, Jackie Tobar.

**TO REVIEW, DISCUSS AND TAKE ACTION TO PAY DISTRICT BILLS.**

Ms. Tobar presented the Board with the District Bills. The Board reviewed and discussed the District Bills. Mr. **Henderson** made a motion to approve the District bills related to expenses incurred by the District since the prior meeting. Mr. **Fleming** seconded the motion. The motion passed 3 to 0.

**TO REVIEW, DISCUSS AND TAKE ACTION REGARDING THE DISTRICT'S 2018 HONORS AND RECOGNITION DINNER.**

Item tabled.

**TO REVIEW, DISCUSS AND TAKE ACTION ON REQUESTS FROM THE DEPARTMENT AND ADMINISTRATIVE STAFF FOR THE PURCHASE OF EQUIPMENT, SUPPLIES, AND OTHER NECESSARY BUDGETARY ACQUISITIONS.**

Item tabled.

**TO REVIEW, DISCUSS AND TAKE ACTION REGARDING THE REAL ESTATE AND TOWER CONSTRUCTION PROPOSAL RECEIVED FROM BRANCH TOWERS III, LLC.**

Item tabled.

**TO REVIEW, DISCUSS AND TAKE ACTION REGARDING THE ACQUISITION OF REAL PROPERTY WITHIN THE DISTRICT FOR A FUTURE FIRE STATION.**

Item tabled.

TO REVIEW AND TAKE ACTION ON DISTRICT PERSONNEL MATTERS INCLUDING ACTIONS REGARDING COMPENSATION, PROMOTION, DEMOTION, BENEFITS, SCHEDULING, RETENTION, HIRING AND/OR TERMINATION OF EMPLOYEES.

There was no need for a closed session.

EXECUTIVE SESSION, PURSUANT TO GOVERNMENT CODE §551.072, TO DISCUSS REAL ESTATE MATTERS OR GOVERNMENT CODE §551.074 TO DISCUSS DISTRICT PERSONNEL MATTERS, DISTRICT EMPLOYMENT VACANCIES, AND HIRING.

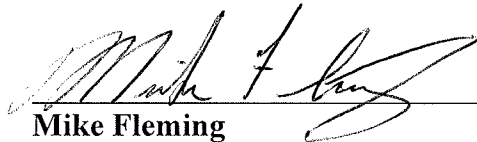
There was no need for a closed session.

TO MEET IN EXECUTIVE SESSION, PURSUANT TO §551.071 GOVERNMENT CODE, TO CONDUCT A PRIVATE CONSULTATION WITH THE DISTRICT'S LEGAL COUNSEL ON A MATTER IN WHICH THE DUTY OF THE ATTORNEY TO THE GOVERNMENTAL BODY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS CLEARLY CONFLICTS WITH THIS CHAPTER.

There was no need for a closed session.

ADJOURNMENT.

Mr. **Henderson** moved to adjourn the meeting at 6:50 p.m. Mr. **Fleming** seconded the motion. The meeting was adjourned.



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**Mike Fleming**  
District Assistant-Secretary