

**MINUTES OF February 7, 2018, MEETING**  
**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48**

A meeting was duly called of Harris County Emergency Services District No. 48, which was called for and held at 21201 Morton Road, Katy, Texas 77449 on Wednesday, February 7, 2018.

**CALL MEETING TO ORDER AND ESTABLISH A QUORUM.**

The meeting was called to order at 6:30 p.m. by **Marshall Kramer**, President, who announced that a quorum was present. Those Commissioners present were:

<b>Marshall Kramer</b>	Present
<b>Sam Henderson</b>	Present
<b>Bret Fossum</b>	Present
<b>Russell Solomon</b>	Present
<b>Michael Fleming</b>	Present

Also present at the meeting were Fire Chief and Emergency Management Director, Jeff Hevey, Assistant Chief of Administration, Tommy Westall, Assistant Chief of Operations, Les Fulgham, Division Chief of Logistics, Ray Sidwell, Office Manager, Walla Mourad, and Assistant Office Manager, Jackie Tobar.

**TO REVIEW, DISCUSS AND TAKE ACTION TO PAY DISTRICT BILLS.**

Ms. Tobar presented the Board with the District Bills. The Board reviewed and discussed the District Bills. Mr. **Henderson** made a motion to approve the District bills related to expenses incurred by the District since the prior meeting. Mr. **Fossum** seconded the motion. The motion passed 5 to 0.

**TO REVIEW, DISCUSS AND TAKE ACTION ON THE ACQUISITION OF REAL PROPERTY WITHIN THE BOUNDARIES OF THE DISTRICT.**

The District's realtor, Mr. Little John, discussed the following potential property sites for Station 1.

- 1) Land close to Costco, Bella-dolce between Ernstes Road and Bella Katy Road. Mr. Littlejohn stated that this was a site with a lot of land and offsite detention set aside for the District's use.
- 2) Rosner Road North of Kingsland. This site does not have detention or utilities at the site.
- 3) Grand Reserve East of Cobia has detention, but a lot of land would have to be acquired as the Seller will not subdivide.
- 4) The Papp Family land on Cobia Drive and Perch near the current temporary Station 1. It is believed that this site has detention but, it may not be enough.

Mr. **Fossum** requested for the Command Staff to take the information given and to consider which property site would be best for the District's needs in the future and challenged them to look forward to the next 10 years, 20 years and 30 years.

Mr. **Henderson** made a motion to retain Mrs. Hieu Hart with Weisser Engineering to perform some feasibility studies of the properties for Option 1, 2 and 3 and when instructed by President Kramer to perform surveys of the specified properties as well. Mr. **Solomon** seconded the motion. The motion passed 5 to 0. The approved cost for this project was not to exceed \$20,000 without Board approval. Mr. **Solomon** seconded the motion. The motion passed 5 to 0.

**TO REVIEW, DISCUSS AND TAKE ACTION REGARDING THE HARRIS COUNTY UASI GRANT AGREEMENT.**

Mr. **Henderson** made a motion to approve the Harris County UASI grant agreement. Mr. **Solomon** seconded the motion. The motion passed 5 to 0.

**TO REVIEW, DISCUSS AND TAKE ACTION REGARDING THE DISTRICT'S 2018 HONORS AND RECOGNITION DINNER.**

Captain Fabricant requested to have the District's 2018 Honors and Recognition dinner held in the month of April.

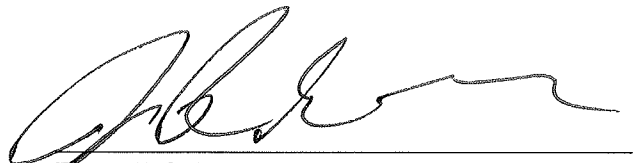
Mr. **Henderson** made a motion to approve the District's 2018 Honors and Recognition dinner to be held on April 20, 2018. Mr. **Fleming** seconded the motion. The motion passed 5 to 0.

**TO REVIEW, DISCUSS AND TAKE ACTION ON REQUESTS FROM THE DEPARTMENT AND ADMINISTRATIVE STAFF FOR THE PURCHASE OF EQUIPMENT, SUPPLIES, AND OTHER NECESSARY BUDGETARY ACQUISITIONS.**

Item tabled.

**ADJOURNMENT.**

Mr. **Henderson** moved to adjourn the meeting at 7:46 p.m. Mr. **Fleming** seconded the motion. The meeting was adjourned.



**Russell Solomon**  
District Secretary