

MEETING NOTICE
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48

Notice is hereby given that the Board of Commissioners of the **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48** will hold a meeting on **Tuesday, December 18, 2018 at 7:00 p.m.**, at the District Administration Building located at **21201 Morton Road, Katy, Texas 77449**.

The District will consider and act upon the following matters:

1. Call meeting to order and establish a quorum.
2. To receive public comment.
3. To review, discuss and take action related to the monthly sales tax report.
4. To receive a presentation from Mr. Ricardo Martinez of Martinez Architects, LLC.
5. To discuss and take action regarding the District's new Fire Station No. 1 project.
6. To receive the financial report for the District prepared by the Department administrative staff in conjunction with Mr. Rich Majeres of Ubernosky & Majeres, PLLC and take any action related thereto.
7. To pay District invoices and expenses and take action related to the District's investment funds and other accounts.
8. To review, discuss and take action regarding amendments to the 2019 Budget.
9. To adopt the revised District Investment Policy.
10. To review and take action on minutes of prior meetings.
11. To review, discuss and take action regarding long range planning objectives for the future.
12. To receive a report from Chief Jeff Hevey and take any necessary action related to his report.
13. To receive an EMS division report from Assistant Chief Eric Bank and take any necessary action related to the report.
14. To receive Fire division and administrative reports and take any necessary action related to the report.
15. To discuss and take action regarding the District's website provider.
16. To review, discuss and take action regarding adoption, amendment and explanation of District policies, procedures and standard operating guidelines.
17. To review, discuss and take action on any necessary repairs of equipment, apparatus and facilities in service to the District.
18. Review and take action on District personnel matters including actions regarding compensation, promotion, demotion, benefits, scheduling, retention, hiring and/or termination of employees.

19. To review, discuss and take action for the sale or disposal of surplus and/or salvage property pursuant to Texas Health and Safety Code §775.251, including disposal to the Texas Forestry Service Helping Hands Program or to a public surplus auction.
20. To discuss any new items which need to be on the agenda for the subsequent District meetings and approve the proposed meeting dates for the bill pay meeting to be held on Wednesday, January 2, 2019 at 6:30 p.m., and the regular monthly meeting to be held on Tuesday, January 15, 2019 at 7:00 p.m.
21. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.
22. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
23. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
24. Review and take action on District real estate matters and personnel matters discussed in closed session.
25. Adjournment.



**HARRIS COUNTY
EMERGENCY SERVICES DISTRICT NO. 48**

By: _____

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