

**MEETING NOTICE**  
**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48**

**NO PUBLIC WILL BE PERMITTED TO CONGREGATE OR BE ADMITTED TO THE PHYSICAL MEETING LOCATION.**

Due to the state of emergency caused by the COVID-19 pandemic, the District may exercise its authority to hold the meeting via telephone conference call. If the District holds the meeting via teleconference, then the call will be broadcast at the meeting location and recorded per the requirements of the Texas Open Meetings Act (Chapter 551 of the Texas Government Code) as modified by Governor Abbott's Disaster Proclamation dated March 16, 2020 wherein the Governor temporarily suspended certain open meetings requirements.

**The phone number for the public to access the meeting is (346) 248-7799 or (669) 900-6833. The PIN Access Code for the call is 995 9217 2246 and the Password for the call is 381185.**

**In the event that you incur a toll as a result of this meeting, please send evidence of the charges to [icoveler@coveler.com](mailto:icoveler@coveler.com).**

Notice is hereby given that the Board of Commissioners of the **Harris County Emergency Services District No. 48** will hold a meeting on **April 21, 2020** at **7:00 p.m.** at the following location in the District: **21201 Morton Road, Katy, Texas 77449.**

The District will consider and act upon the following matters:

1. Call meeting to order and establish a quorum.
2. To receive public comment.
3. To review, discuss and take action on matters related to the construction of the Fire Station No. 1.
4. To review, discuss and take action related to the monthly sales tax report.
5. To receive the financial report for the District and take any action related thereto.
6. To pay the District's invoices and expenses including the approval of any pay applications.
7. To review, discuss and take action on funding the District's payroll obligations for April and May.
8. To review and take action on granting exemptions for 2020.
9. To review and take action on minutes of prior meetings.
10. To review and take action on matters related to COVID-19.
11. To receive Chief Jeff Hevey's Department report and take any necessary action related to his report.
12. To receive an EMS division report from Assistant Chief Eric Bank and take any necessary action related to the report.
13. To receive a Fire division report from Assistant Chief Brett Ellis and take any necessary action related to the report.

14. To receive an administrative report from Assistant Chief Tommy Westall and take any necessary action related to the report.
15. To review, discuss and take action regarding entering into a contract with Custom Scapes for landscape services to the District.
16. To review, discuss and take action on engaging a consulting agreement with Kelly Coleman for Grant Writing services for the District.
17. To review, discuss and take action regarding adoption and amendment of District policies, standard operating guidelines or job descriptions.
18. To review, discuss and take action on any needed maintenance or replacements of the District's equipment, apparatus and facilities.
19. To review, discuss and take action for the sale or disposal of surplus and/or salvage property pursuant to Texas Health and Safety Code §775.0735.
20. To discuss any new items which need to be on the agenda for the subsequent District meetings and approve the proposed meeting dates for the bill pay meeting to be held on Wednesday, May 6, 2020 at 6:30 p.m., and the regular monthly meeting to be held on Tuesday, May 19, 2020 at 7:00 p.m.
21. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel or to discuss sales tax matters as permitted by Tax Code §323.3022.
22. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
23. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
24. Review and take action on District real estate matters and personnel matters discussed in closed session.
25. Adjournment.

**HARRIS COUNTY  
EMERGENCY SERVICES DISTRICT NO. 48**

By: *Ira A. Coveler*

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