

MEETING NOTICE
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48

Notice is hereby given that the Board of Commissioners of the **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48** will hold a meeting on **Tuesday, March 19, 2019 at 7:00 p.m.**, at the District Administration Building located at **21201 Morton Road, Katy, Texas 77449**.

The District will consider and act upon the following matters:

1. Call meeting to order and establish a quorum.
2. Welcome by Chief Jeff Hevey and swearing in ceremony of new personnel of the District.
3. To receive public comment.
4. To review, discuss and take action related to the monthly sales tax report.
5. To pay District invoices and expenses and take action related to the District's investment funds.
6. To receive a presentation from Mr. Ricardo Martinez of Martinez Architects, LLC and take any necessary action related to his report.
7. To review, discuss and take action regarding the District's new Fire Station No. 1 project including matters related to Law Construction and Boxx Modular.
8. To receive the financial report for the District prepared by the Department administrative staff in conjunction with Mr. Rich Majeres and take any action related thereto.
9. To review and take action on minutes of prior meetings.
10. To receive a report from Chief Jeff Hevey and take any necessary action related to his report.
11. To receive an EMS division report from Assistant Chief Eric Bank and take any necessary action related to the report.
12. To receive Fire division and administrative reports and take any necessary action related to the report.
13. To review, discuss and take action regarding adoption and amendment of District policies and standard operating guidelines.
14. To review, discuss and take action regarding adopting limits for the expenditure of time when responding to public information requests pursuant to Texas Government Code §552.275 as well as the imposition of permissible costs and fees pursuant to Chapter 552 Texas Government Code in responding to such requests.
15. To review, discuss and take action on any needed maintenance or replacements of the District's equipment, apparatus and facilities.
16. Review and take action on District personnel matters.
17. To review, discuss and take action regarding the sale of M7 to South Robeson from Fairmont, North Carolina.

18. To review, discuss and take action for the sale or disposal of surplus and/or salvage property pursuant to Texas Health and Safety Code §775.0735.
19. To discuss any new items which need to be on the agenda for the subsequent District meetings and approve the proposed meeting dates for the bill pay meeting to be held on Wednesday, April 3, 2019 at 6:30 p.m., and the regular monthly meeting to be held on Tuesday, April 16, 2019 at 7:00 p.m.
20. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.
21. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
22. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
23. Review and take action on District real estate matters and personnel matters discussed in closed session.
24. Adjournment.



**HARRIS COUNTY
EMERGENCY SERVICES DISTRICT NO. 48**

By: *Ira A. Coveler*
IRA A. COVELER, District Counsel
COVELER & PEELER, P.C.
Two Memorial City Plaza
820 Gessner, Suite 1710
Houston, Texas 77024
Telephone: (713) 984-8222
Facsimile: (713) 984-0670