

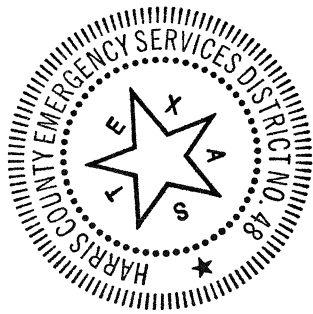
MEETING NOTICE
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48

Notice is hereby given that the Board of Commissioners of the **Harris County Emergency Services District No. 48** will hold a meeting on **March 17, 2020** at **7:00 p.m.** at the following location in the District: **21201 Morton Road, Katy, Texas 77449.**

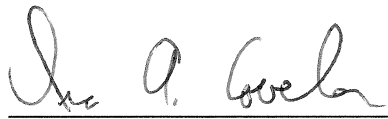
The District will consider and act upon the following matters:

1. Call meeting to order and establish a quorum.
2. To receive public comment.
3. To review, discuss and take action on matters related to the construction of the Fire Station No. 1.
4. To review, discuss and take action related to the monthly sales tax report.
5. To receive the financial report for the District and take any action related thereto.
6. To pay the District's invoices and expenses including the approval of any pay applications.
7. To review, discuss and take action on funding the District's payroll obligations for March and April.
8. To review and take action on minutes of prior meetings.
9. Discuss any important information learned at the Safe-D conference.
10. To review, discuss and take action on matters related to COVID 19 preparations.
11. To receive a report from Chief Jeff Hevey and take any necessary action related to his report.
12. To receive an EMS division report from Assistant Chief Eric Bank and take any necessary action related to the report.
13. To receive a Fire division report from Assistant Chief Brett Ellis and take any necessary action related to the report.
14. To receive an administrative report from Assistant Chief Tommy Westall and take any necessary action related to the report.
15. To review, discuss and take action on settlement proposal from Keivans Hospitality Inc.
16. To review, discuss and take action on the District's records retention committee.
17. To review, discuss and take action regarding adoption and amendment of District policies, standard operating guidelines or job descriptions.
18. To review, discuss and take action on any needed maintenance or replacements of the District's equipment, apparatus and facilities.
19. Review and take action on District personnel matters.
20. To review, discuss and take action on approval for Chief Hevey to accept a non-Department teaching position.

21. To review, discuss and take action on approval for Chief Hevey to accept position(s) on Texas Fire Chief's Association Health and Safety Board and/or International Association of Fire Chiefs Safety and Health Section.
22. To review, discuss and take action for the sale or disposal of surplus and/or salvage property pursuant to Texas Health and Safety Code §775.0735.
23. To discuss any new items which need to be on the agenda for the subsequent District meetings and approve the proposed meeting dates for the bill pay meeting to be held on Wednesday, April 1, 2020 at 6:30 p.m., and the regular monthly meeting to be held on Tuesday, April 21, 2020 at 7:00 p.m.
24. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.
25. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
26. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
27. Review and take action on District real estate matters and personnel matters discussed in closed session.
28. Adjournment.



**HARRIS COUNTY
EMERGENCY SERVICES DISTRICT NO. 48**

By: 
IRA A. COVELER, District Counsel
COVELER & PEELER, P.C.
Two Memorial City Plaza
820 Gessner, Suite 1710
Houston, Texas 77024
Telephone: (713) 984-8222
Facsimile: (713) 984-0670